

The Upper Oxford Township Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville on Monday, December 8, 2025 at 7:00 P.M.

OTHERS: Ed Thornton Ted Jasinski
Samuel Fisher

AGENDA – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to amend the agenda to include the Holding Tank draft ordinance, Grist Mill and The Reserve at Upper Oxford, LLC.

PUBLIC COMMENTS – Ed Thornton questioned the Board if he was still considered an alternate on the Zoning Hearing Board. Ed is still on the HZB. Jesse Holmes, previous alternate, is now a member of the Upper Oxford Township Planning Commission.

MINUTES – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the November 10, 2025 Minutes.

TAX LEVY RESOLUTION – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to adopt Resolution #2025 – 7 setting the millage at .0005 mill for 2026.

2026 BUDGET – Motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to adopt the 2026 Budget which includes the General Fund, State Fund and Open Space Fund.

DONNELLY ENTERPRISES, INC. – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to accept and grant an extension until March 10, 2026 for review of the Donnelly Enterprises, Inc. subdivision and land development plan located at 3285 Newark Road.

SAMUEL FISHER – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve and accept the Stormwater Best Management practices and Conveyances Operation and Maintenance Agreement between Samuel S. Fisher and Rebecca Y. Fisher and Upper Oxford Township.

UNION FIRE COMPANY 2026 CONTRACT AND UNION FIRE COMPANY AMBULANCE DIVISION 2026 CONTRACT – will be discussed next month.

COCHRANVILLE FIRE COMPANY 2026 CONTRACT – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to agree to the 2026 contract with Cochranville Fire Company in the amount of \$30,936.36. Payments will be paid monthly.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

SOUTHERN CHESTER COUNTY EMERGENCY MEDICAL SERVICES, INC. 2026 CONTRACT – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to agree to the 2026 contract with SCCEMS in the amount of \$19,053.84. Payments to be paid monthly.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

CHRIS HAUSER – forwarded a request to the Supervisors for modification of Section 401 and 402 of the Zoning Ordinance. The Supervisors discussed the Municipal Planning Code Section 105 and discussed an ACRE review that was done for East Natmeal Township in 2016.

OFFICE HOURS TO PICK UP BUILDING PERMITS – The Township will have office hours on Tuesday from 9:00 AM to 2:00 PM to pick up building permits or by calling the township office to set up an appointment. The zoning officer will forward this information to anyone applying for a permit.

SOLAR ORDINANCE –discussion was held regarding the Applicability section C.1 and C.2 to change paved to impervious. Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to have the township solicitor advertise the Solar Ordinance.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

ZONING – The zoning officers report was reviewed by the Supervisors.

ROADS – The Supervisors reviewed the road report.

HISORIC COMMISSION – requesting support from the Supervisors to send \$1000.00 to Oxford Historical Association in 2026. Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to send \$1,000.00 to Oxford Historical Association.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

PAYMENT OF BILLS – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the payment of bills in the amount of \$68,35805 from the General Fund.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

OLD BUSINESS

Armstrong Cable – Scott will print out

Comcast Cable – Charlie will follow up with Jessica

Homeville Road – swale put in place by Mr. King – Charlie asked the township engineer to look into this

The Reserve – sent HOA agreement to Tom – township did not receive any official notice from Chester Water Authority. Did not receive final approval for the plan.

Grist Mill – pipe was inspected by excavator. Was discussed and a report will be sent to the township of the excavator's findings. Scott will forward a copy to Ron Ragan, Tom Oeste, Howard and Charlie.

ADJOURNMENT – There being no further business, motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to adjourn at 9:40 P.M.

Respectfully submitted,
Jane Daggett, Secretary

