

**UPPER OXFORD TOWNSHIP
NOVEMBER 10, 2025**

The Upper Oxford Township Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville on Monday, November 10, 2025 at 7:00 P.M.

PRESENT: Scott A. Rugen
 Howard Reyburn
 Charles Fleischmann
 Blair Fleischmann, acting secretary

OTHERS: Chris Hauser Ted Jasinski Ben Stoltzfus

The meeting was called to order by the Chairman, Scott Rugen. After the Salute to the Flag, Scott Rugen led in prayer.

PUBLIC COMMENTS - Chris Hauser voiced concerns regarding 168 Widdowson Road. The owner is selling “door panels” on a property listed as agricultural. Ted will look into screening and storage standards as well as set-backs.

Ben Stoltzfus was present and questioned when the “Holding Tank” ordinance will be in place. His subdivision plan has been approved pending a Holding Tank Ordinance. Mr. Stoltzfus’s consultant, Ed Beidleman has been working on this. Scott will contact the solicitor, Thomas Oeste regarding this.

MINUTES – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the October 13, 2025 regular meeting Minutes.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to approve the October 18, 2025 Budget Work Session Minutes.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

PROPOSED 2026 BUDGET – Motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to adopt the Proposed 2026 Budget as amended for Cell Tower Income* and without any tax increases

Reyburn – Yea Rugen – Yea Fleischmann – Yea

- - Verizon is going to add an antenna to the cell tower which will increase the income by \$250.00 per month but not until the Spring. Cell Tower Line # 321.850 should be \$35,300.00.

BENUEL AND SARAH S. LAPP, 3350 Newark Road, Lincoln University – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the Stormwater Best Management Practices and Conveyances Operation and Maintenance Agreement based upon recommendation of the township engineer.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

MARK WRIGHT, 130 Turners Pond Drive, West Grove – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the Stormwater Best Management Practices and Conveyances Operation and Maintenance Agreement based upon recommendation of the township engineer.

Reyburn – Yea Rugen – Yea Fleischmann - Yea

GRIST MILL – Supervisor Reyburn contacted Aaron Hoover regarding repairing the sink hole in the east area at #4 and #6 Grist Mill Lane. Howard is waiting to hear back from the excavator.

HYDRA TERRA – The township received an update from Kimberly DeRosa regarding working on a grant to help with sewage management ordinance and implementation of a sewage management program. Everything is on hold pending the state budget passage.

PINE TREES - INTERSECTION OF ROUTE 926 and FOREST MANOR ROAD – Penn Dot would like the township to draft a letter to the property owner regarding the pine trees that are obstructing the site distance. These trees are out of the right-of-way. The Supervisors will look into this issue.

COMCAST CABLE CONTRACT – Supervisor Fleischmann did not hear back from Jessica regarding addressing the issues raised by Supervisor Fleischmann on behalf of Upper Oxford Township. Issues pertain to “aerial mile/imperial mile”. This will be tabled until a further date.

ROADS – Supervisor Rugen read the roadmaster’s report for the month.

ZONING – The zoning officer’s report for the month was reviewed. Ted mentioned that he met with Suzanne Halladay regarding a run-in shed and outdoor arena.

ENGINEER – Supervisor Rugen referenced the engineer’s report for the month. The engineer has created a plan for the drainage improvements to Old Limestone Road. The engineer has visited the site on three occasions and during 3 rain storms to see where the puddling is occurring. Upper Oxford Township will notify residents before meeting to put out bids.

HISTORIC COMMISSION – Blair Fleischmann informed the Supervisors that no meeting was held on Election Day, but the Commission will meet on December 2nd.

PAYMENT OF BILLS – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to approve the payment of bills in the amount of \$144,627.01 from the General Fund.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

OLD BUSINESS

Armstrong Cable – work session agenda – Scott will make copies of the contract that he has to share with Charles Fleischmann and Howard Reyburn.

CHRIS HAUSER – questioned the Supervisors about the right to farm. Howard responded that the Township allows agricultural related business.

VERTICAL BRIDGE –the Township was contacted to find out of any interest in buying the property where the cell tower is located instead of leasing. The Board is not interested in this.

SAMUEL FISHER – 1771 Ewing Road – CCCD – NPDES Permit. Letter was sent to the township engineer.

HOMEVILLE ROAD – Supervisor Fleischmann would like to ask the engineer to look at the swale on Homeville Road. Charlie will contact Erin at Gilmore & Associates

ADJOURNMENT – There being no further business, motion was made by Charles Fleischmann, seconded by Scott Rugen and carried unanimously to adjourn at 8:37 P.M.

Respectfully submitted,

Blair Fleischmann, Acting Secretary

