UPPER OXFORD TOWNSHIP
OCTOBER 13, 2025

The Upper Oxford Township Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville on Monday, October 13, 2025 at 7:00 P.M.

PRESENT:	Scott A. Rugen
	Howard Reyburn
	Charles Fleischmann
	Jane Daggett, Secretary

OTHERS:	Karen Hovis	Bill Hovis
	Attorney Thomas Oeste	Erin von Hacht, township engineer
	Bill Rogers	Ted Jasinski
	Lt. Covert, PA State Police	Karl Herr

The meeting was called to order by the Chairman, Scott Rugen. After the Salute to the Flag, Howard Reyburn led in prayer.

PUBLIC COMMENTS – None

MINUTES – Motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to approve the September 8, 2025 Minutes.

Reyburn – Abstained   Rugen – Yea   Fleischmann – Yea

PLANNING COMMISSION APPOINTMENT – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to appoint Jesse Holmes as Planning Commission Member – Pro Tem until reappointment in January 2026. (Jesse replaces Elizabeth Randolph)

Reyburn – Yea   Rugen - Yea   Fleischmann – Yea

BEN AND SARAH FISHER – 235 Pusey Mill Road – Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to grant the following waivers from the SALDO as recommended by the UOT Planning Commission:

- Section 501.K.6 – show all physical features within 100 ft of boundary
- Section 505.A and 505.B – Traffic Study and Impact Study
- Section 617 – Monuments be placed at all corners

Reyburn – Yea   Rugen - Yea   Fleischmann – Yea

Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to approve the final plan of Ben and Sarah Fisher based upon recommendation of the UOT Planning Commission.

Reyburn – Yea   Rugen – Yea   Fleischmann – Yea

HISTORIC ORDINANCE - #2-2025 – Motion was made by Howard Reyburn, seconded by Scott Rugen and carried to adopt Historic Ordinance #2-2025. (This repeals Ordinance #2021-2)

Reyburn – Yea   Rugen – Yea   Fleischmann – Yea

COMCAST CABLE CONTRACT – discussion was held regarding the presented contract, namely; Section 3.2.6 and Section 4.1. Charlie will contact Jessica Sibley at Comcast to clarify.

BUTLER STORM WATER – discussion was held regarding the on-going issue with the stormwater at the Butler property. Attorney Tom Oeste and township engineer, Erin von Hacht were also present during the meeting. The township engineer provided a summary of the technical deficiencies found in the Butler's waiver request that was submitted by Regester Associates, their engineer. The Board authorized the township solicitor (Tom Oeste) and the township engineer to work with the Butler's legal team and engineer in an effort to resolve the outstanding issues surrounding the construction of a concrete pad and equipment storage building on the Butler's property.

Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to authorize the township engineer, Erin von Hacht to meet with the Butler's engineer, Jim Fritsch to discuss the issues. (Attorney Thomas Oeste will reach out to the Butler's attorney)

Reyburn – Yea Rugen – Yea Fleischmann – Yea

GRIST MILL – discussion was held regarding the water issue. Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to authorize Ron Ragan, township engineer, to further his study to explore an alternative outflow pipe that would significantly reduce the SW outflow from the pipe currently in use located in the easement between 4&6 Grist Mill Lane.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

Motion was made by Scott Rugen, seconded by Howard Reyburn and carried authorizing A & A Excavation to look at the existing sinkhole and provide a quote to repair same.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

AMBULANCE FEES – the 2026 fees for the ambulance contract were discussed. They will use the 2024 assessed value.

LIEUTENANT COVERT – from the Pennsylvania State Police gave a brief presentation about himself and the work that the State Police are involved in. The Board expressed their concerns to Lt. Covert regarding the route 896 detour with all the additional traffic on Village and Collamer Roads. Lt. Covert said that they would be having extra patrols in that area. The Supervisors mentioned the monthly reports that were previously submitted. Lt. Covert informed them that the officer that sent out the reports was no longer in that position but suggested that they go on the State Police website. The Supervisors thanked Lt. Covert for his service and the work the State Police perform.

REGIONAL POLICE – The Supervisors expressed that they were willing to support the study for a Regional Police Force but are not interested in participating in the Regional Police Department. Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to authorize the Secretary to notify the Study Group that we are not willing to participate in the Regional Police because of the cost and that we do not see the need for regional police department in the township.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

EMERGENCY OPERATION PLAN – Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to adopt Resolution #2025 – 5 adopting the Emergency Operation Plan for UOT.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

ZONING – The Zoning Officer gave his report for the month.

ROADS – The Supervisors reviewed the road master's report for the month.

ENGINEER – Old Limestone Road project was discussed with the Supervisors. Erin will proceed with smaller pipes for the project.

HISTORIC – the fall newsletter will be coming out shortly. Class of 1973 held a 70th birthday party at our park.

PAYMENT OF BILLS – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the payment of bills in the amount of $42,977.25 from the State Fund and the amount of $73,149.98 from the General Fund.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

OLD BUSINESS

Act 537 – Hydra Terra – Scott will check on the status
Armstrong Cable – work session agenda – we have a proposed contract
Zoning Fees – on-going
Old Limestone – discussed previously

ADJOURNMENT – There being no further business, motion was made by Scott Rugen and carried unanimously to adjourn at 8:36 P.M.

Respectfully submitted,

Jane Daggett
Secretary