

UPPER OXFORD TOWNSHIP
JULY 13, 2026

Upper Oxford Township Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville, PA on Monday, July 13, 2026 at 7:00 P.M.

PRESENT: Scott A. Rugen
 Howard Reyburn
 Charles Fleischmann
 Jane Daggett, Secretary

OTHERS:	Karen Hovis	Bill Hovis
	Bernie Barnum	Ron Barnum
	Jim Fritsch	Sal DiGiacomo
	Nick DiGiacomo	Ted Jasinski

The meeting was called to order by the Chairman, Scott Rugen. After the Salute to the Flag, Scott Rugen led in prayer.

PUBLIC COMMENTS – Bernie Barnum reported that a neighboring property was setting off fireworks and burned one of her flower pots. Bernie reported this to the Union Fire Company who informed her that she must contact the township. Bernie was advised to talk with her neighbor.

SAL DIGIACOMO/THE RIDG – informed the Board that he has been trying to get our attorney to forward the land development documents which need to be done in order for Mr. DiGiacomo to get a building permit for this property. Additionally, a Letter of Credit will need to be drawn up. Mr. DiGiacomo emailed our attorney three times and is still waiting for a response. The Secretary will contact the solicitor to check on the status of this.

MINUTES – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the June 8, 2026 regular Minutes.

Reyburn – Yea	Rugen – Yea	Fleischmann – Yea
---------------	-------------	-------------------

Motion was made by Scot Rugen, seconded by Charles Fleischmann and carried to approve the June 22, 2026 work session minutes.

Reyburn – Yea	Rugen – Yea	Fleischmann – Yea
---------------	-------------	-------------------

THE RESERVE – an O & M Agreement was presented by Jim Fritsch of Regester Associates. The purpose of the agreement allows the HOA to hire a sewage consultant to do inspections instead of all 29 individual properties hiring their own inspectors. DEP cannot continue their review until they agreement is signed by the township. Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve the amended On-Lot Sewage Management Agreement, docu sign # 5E90BDD9-9746-8138-8230-514A99539046 with the following changes:

Paragraph 3	Delete the word “Original”
Paragraph 4.c.	Insert “primary and secondary” before the word “absorption area”
Paragraph 11	Insert “primary and secondary” before the word “absorption area” in line 5, line 7 and line 8
Paragraph 12	Insert “primary and secondary” before the word “absorption area”
Paragraph 19	Change the word “will in line 2 and replace it with “shall”

Reyburn – Yea	Rugen – Yea	Fleischmann – Yea
---------------	-------------	-------------------

SUZANNE HALLADAY – Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to accept and grant a six- month extension for review of the 2- lot subdivision. This extension will be acted upon on December 14, 2026 by the Board of Supervisors.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

CAD TRUCKING – CONDITIONAL USE HEARING – Motion was made by Scott Rugen, seconded by Charles Fleischmann to approve the relief requested by CAD Trucking as evidence produced at the hearing on June 8, 2026, subject to conditions noted in the Order.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

LAIR AGRICULTURAL PRESERVATION –discussion was held sending a letter to Mr. and Mrs. Lair on Ray Mar Road with the intent to see if they are interested in having the Township purchase their development rights using Open Space funds. Additionally, discussion was held regarding if the property must be in Act 319 and in Agricultural Security Area. The Township is not subject to the same restrains as the County. Motion was made by Charles Fleischmann, seconded by Howard Reyburn to approve sending a letter to Mr. and Mrs. Lair to use Open Space funds if the Township purchases their development rights.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

DEP MEETING – a meeting has been scheduled with Ian Quinlan on August 13, 2026 at 10:00 A.M. for a routine MS4 inspection. Supervisor Rugen and the township engineer will attend.

JOHNNY STOLTZFUS – Act 537 issues. Has repeated offenders, Section 1403 – Farm Stand – set back. The Supervisors agreed to ask the Zoning Officer to look into this along with addition of sign issues. The Supervisors do not think Mr. Stoltzfus qualifies under “family farm business”.

ZONING – the zoning report was presented to the Supervisors. Data Centers were discussed along with Jacob Stoltzfus tobacco shed.

ENGINEER – The Supervisors reviewed the engineer’s report for the month.

ROADS – Supervisor Rugen read the road master’s report for the month.

HISTORIC COMMISSION – Homeville Community Gathering will hold an event at the Homeville Friends meetinghouse on August 2, 2026 at 2:00 P.M. Additionally, the Historic Commission would like to attend a work session regarding creating district overlays for our two villages identified in our historic resources.

PAYMENT OF BILLS – Motion was made to approve the payment of bills in the amount of \$70,704.40 from the State Fund and the amount of \$61,669.52 from the General Fund.

REYBURN – Yea

Rugen – Yea

Fleischmann – Yea

GRIST MILL BIDS – The Supervisors will check with Co-Stars organization to gather a list of bidders for this project. By going through Co-Stars, we can eliminate the bidding process.

OLD BUSINESS

Data Centers – Honey Brook has a model ordinance

Zoning Fees – will review at a later date

Butler – still pending – waiting for “as-built” plans – Erin will check with Jim Fritsch on the status

Septic pumping & records – Hydra Terra will apply for another grant

Old Limestone Road – Erin has grant possibilities

Grist Mill – bids – waiting to receive

Comcast – waiting for response from Jessica at Comcast

Armstrong – Scott received an electronic copy from Ryan at Armstrong – will send to Secretary

KEYSTONE COLLECTIONS – will gather more information for our next work session.

SIGNAL SERVICE REPORT – will send to Andy

OXFORD BOROUGH – will hold meeting regarding the lack of funds for their police force.

ADJOURNMENT – There being no further business, motion was made by Scott Rugen, seconded by Charles Fleischmann and carried unanimously to adjourn at 8:45 P.m.

Respectfully submitted,

Jane Daggett
Secretary