

**UPPER OXFORD TOWNSHIP
MAY 11, 2026**

Upper Oxford Township Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville, PA on Monday, May 11, 2026 at 7:00 P.M.

PRESENT: Scott A. Rugen
 Howard Reyburn
 Charles Fleischmann
 Jane Daggett, Secretary

OTHERS: Brad Parker Aliyah Cowdery
 Justin Brewer Ted Jasinski
 Bruce Hudson

The meeting was called to order by the Chairman, Scott Rugen. After the Salute to the Flag, Scott Rugen led in prayer.

PUBLIC COMMENTS – There were no public comments at this time.

Road bids – Road bids were duly advertised in the Daily Local News April 15, 2026 and April 22, 2026. The following bids were received and opened.

Superpave-In Place	Long's Asphalt, Inc
Seal Coat – In Place	Asphalt Industries, Inc. Asphalt Maintenance Solutions, LLC
Diesel Fuel and Propane	Alger Oil, Inc. Dixie Land Energy

MINUTES – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the April 13, 2026 Minutes.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

DONNELLY ENTERPRISE/PREMIUM POWER – based on recommendation of the Upper Oxford Township Planning Commission and the township engineer, Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the waivers as follows:

- Section 501 – Preliminary/Final Application
- Section 501.k – Allow the aerial photo to demonstrate significant physical features with 100 feet of the site
- Section 505/A – not require a Traffic Study
- Section 623.b – modification to allow paved area over 10% for proposed parking to be constructed without the addition of landscaping of trees and shrubs.
- Section 623.b - Amended to require plantings elsewhere on-site

(Section 624c.1 – lighting – this waiver was not needed as per the township engineer's recommendations.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to approve the land development plan of Donnelly Enterprise contingent upon all issues in the Gilmore & Associates April 24, 2026 letter be addressed and along with the identification of the reserve septic system that was identified by McGovern in 2021.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

COCHRANVILLE FIRE COMPANY – the annual awards banquet will be held May 16, 2026. Supervisor Rugen will attend.

ARMSTRONG CABLE CONTRACT – the Supervisors will start reviewing this. Supervisor Rugen will contact Ryan at Armstrong Cable requesting an electronic version of the contract.

COMCAST CABLE CONTRACT – the contract showing the edits will be forward to Jessica at Comcast Cable.

ROAD BID CONTRACTS –the following Motions were made awarding the following:

SEAL COAT – IN PLACE - Motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to award the Seal Coat-In Place (oil & chip) contract to Asphalt Maintenance Solutions, LLC.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

SUPERPAVE – IN PLACE (paving) - Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to award the Superpave- In Place (paving) contract to Long’s Asphalt, Inc.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

DIESEL FUEL AND PROPANBE – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to award the Diesel Fuel and Propane Contract to Dixie Land Industries.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

ZONING HEARING – Luxbuild, LLC has applied for a zoning hearing. A hearing has not been scheduled yet.

CONDITIONAL USE HEARING – CAD TRUCKING – The Supervisors will agree to hold a hearing on June 8, 2026 at 5:00 P.M. for CAD Trucking. They are seeking relief for modifications of the riparian buffer. Potential conflict will be discussed before the hearing to see if Charlie will be able to be involved. Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to send this application to the Upper Oxford Township Planning Commission for their recommendation.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

ZONING – the Zoning Officer’s report for the month was reviewed.

ENGINEER – the Engineer’s report for the month was reviewed.

ROADS – Supervisor Rugen read the Road Master’s report for the month.

HISTORIC COMMISSION – The Historic Preservation Network will hold a conference June 23rd.

PAYMENT OF BILLS – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the payment of bills in the amount of \$73,742.73 from the General Fund.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

ORPC – is putting together a Transportation Sub Committee. Upper Oxford want to be a part of this. The Supervisors will reach out to Colin Kraucunas to see if he would monitor the meetings and represent the township.

UNION FIRE COMPANY – MEETING – Scott attended the recent fire company meeting. Oxford Borough is having trouble paying the workers comp fees.

OLD BUSINESS

Zoning Fees – still pending

Butler – still pending – Secretary will contact the engineer to see if he heard anything from Jim Fritsch of Regester

Septic Pumping & Records – Hydra Terra

2026 Celebration – Historic Commission may have something

Old Limestone Road – waiting for plans from Gilmore & Associates

Data Centers – ORPC will have someone from PECO come and speak about the issues they will face. Additionally, the Supervisors will look at sample ordinances.

Grist Mill – bids – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to authorize the Solicitor to advertise the bids for the Grist Mill basin project.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

Grist Mill – forward the email received from Ron Ragan regarding Grist Mill to Rob Grover at Chester County Conservation District.

AG PRESERVATION –

David Laird has a 5 acreage parcel he wants to preserve.

Larry Johnson – knows someone with 9 acres who wants to give away their development rights for \$1.00.

ADJOURNMENT – There being no further business, Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to adjourn at 8:55 P.M.

Respectfully submitted,

Jane Daggett
Secretary