

**UPPER OXFORD TOWNSHIP
FEBRUARY 9, 2026**

Upper Oxford Township Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville, PA on Monday, February 9, 2026 at 7:00 P.M.

PRESENT: Scott A. Rugen
 Howard Reyburn
 Charles Fleischmann
 Blair Fleischmann, Acting Secretary

OTHERS: Ted Jasinski, Zoning Officer
 Aliyah Cowdery, Brad Parker, Justin Brewer and Natalie R. Young, Esquire, representing
Donnelly Enterprises

The meeting was called to order by the Chairman, Scott Rugen. After the Salute to the Flag, Howard Reyburn led in prayer.

PUBLIC COMMENTS – Donnelly Enterprises representatives offered to provide a brief presentation regarding the Newark Road project and Land Development application. Donnelly has applied for a Zoning Variance Hearing to be held Thursday, February 12, 2026 at 7:00 P.M. The property is zoned C-2 and allows for a 40,000 square foot building. Donnelly would like the size of the building increased. The Supervisors were unable to comment since this would go before the Zoning Hearing board.

MINUTES – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve the January 5, 2026 Minutes.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

DONNELLY ZONING HEARING – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to instruct the Solicitor to enforce the existing Zoning Ordinance and SALDO.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

OXFORD REGIONAL PLANNING COMMISSION – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to authorize the payment of \$200.00 to the ORPC when and if the dues are needed.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

ZONING – The zoning officer, Ted Jasinski submitted a written report then received a call today from Stevie King who is requesting a permit for a house on the hill. He may have called Pete Kingsley of CCIS for a U & O permit. Mr. King would need to do a perc test, etc., and obtain a well permit for a plastic tank. Ted also answered questions about changes to the Building Code (2024 Code to be challenged).

ENGINEER – Erin will forward a report

ROADS – The road report was reviewed by the Supervisors. Supervisor Fleischmann asked if the township would get reimbursed for fuel from Landhope Farms because the township supply was contaminated (Alger Oil) and not able to be used.

HISTORIC COMMISSION – Blair reported that some demolition permits were missing for review. The newsletter deadline is April 1st. Locally significant historic districts are being considered for Homeville and Russellville.

TAX COLLECTOR – submitted a copy of liens on properties. No action is required by the Supervisors.

PAYMENT OF BILLS – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried, to approve the payment of bills in the amount of \$73,440.26 from the General Fund.

Reyburn- Yea

Rugen – Yea

Fleischmann – Yea

OLD BUSINESS

Armstrong Cable – Scott has a contract but needs a copy for circulation and approval.

Comcast TV – Charlie shared a response from Comcast. Township Solicitor, Tom Oeste said no other issues, but needs a clean copy of the contract.

Zoning Fee Schedule – still pending

Butler – still pending, waiting for Regester Associates to finish a Stormwater Management Plan. Questions were raised about the validity of a condition for pasture to continue to be used as pasture in order to satisfy a waiver request.

Septic Pumping and Records – Hydra Terra would prepare Act 537 and would act as conduit for Septic Pump Outs and maintain information. Our Grant was not approved, possibly because there was no accompanying letter of support from our state legislative representatives. The Cost would be between \$20,000 - \$25,000 and could be budgeted over a 2-year period. Scott recommended having Hydra Terra come to a township work session.

Grist Mill – conference call with Ron Ragan, CCCD, to bid existing pipe for Heavlow property. . Scott will send a message to Ron regarding the \$1500.00 cost and does 3rd party need to be an engineer?

2026 Celebration – to be determined if we want to be involved in anything. The Oxford Area Historical Association has formed a committee and they are scheduling some events in coordination with other activities in the Oxford region.

Old Limestone Road – Engineer is recommending Option 1 – water still going to pull existing pipe outlet...ponding includes new inlet boxes (single or double?). Scott will follow up with engineer and have her move forward with design for Option #1.

ADJOURNMENT – There being no further business, motion was made unanimously to adjourn at 9:15 P.M.

Respectfully submitted

Blair Fleischmann
Acting Secretary