

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

Motion made by Charles Fleischmann, seconded by Howard Reyburn and carried to make the following appointments and setting the following wages for 2026.

Secretary-Treasurer	Jane Daggett, with a \$.74/hr. increase, recommending to Auditors that the Treasurer's Bond be set at \$3,000,000.00.
Road Master:	Dominick DiFilippo, with a \$.79/hr. Increase
Road Crew Member:	Larry Browning with a \$.69/hr. increase
Engineer:	Gilmore & Associates, Inc.
Alternate Engineer:	Rettew Associates
Sewage Consultant	Hydra Terra
Bank for Official Business:	Truist with investments being made at Truist, Fulton Bank, Wells Fargo, Coatesville Savings, or PLGIT
Zoning Officer:	Ted Jasinski
Building Inspector:	Commonwealth Code Inspection Service, Inc.
Planning Commission Member:	Jesse Holmes for a 5-year term
Vacancy Board Chairman:	Christine Nibouar for a 1-year term
Historic Commission	Michael Langer for a 5-year term.
Auditor	will be filled at a later date
Zoning Hearing Board	Christopher Coburn for a 3-year term
Planning Commission Secretary	Jane L. Daggett
Right to Know Officer	Scott A. Rugen
Tax Collector	Nadine E. Hook for a 4-year term
Snow Equipment Operators:	Non CDL Drivers, Darrell Cook, at \$15.00/hr and non-CDL Driver, John Bomberger at \$15.00/hr..
Solicitor:	Thomas Oeste of Buckley Brion McGuire & Morris, LLP

Zoning Hearing Board Solicitor

Winifred Moran Sebastian of Lamb
McErlane, PC

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

Motion was made by Charles Fleischmann, seconded by Howard Reyburn to appoint Chuck Freese as Emergency Management Coordinator.

Reyburn – Yea

Rugen – Yea

Fleischmann - Yea

Motion made by Scott Rugen, seconded by Charles Fleischmann and carried to approve the following:

Meetings:

2nd Monday each month at 7:00 P.M. and
Work Sessions 4th Monday at 7:00 P.M. as
needed

Legal Notices may be placed in the Chester County Press, Daily Local New or Township Website.

Investments – The Chairman and Secretary are authorized to keep idle funds invested.

Other Road Wages:

Part-time Equipment Operators - \$15.00/hr.
and Laborers - \$15.00/hr.

Working Supervisors: All three Supervisors are affirmed to work on roads if needed; request Auditors' approval of \$13.50/hr. for other road work and \$13.50/hr. for snow equipment operations. Recommend to Auditors that Supervisors be reimbursed \$.72.5/mile, which is the current IRS rate per mile, to attend Road Inspection, Conventions and Seminars.

Road Crew Benefits:

8 paid holidays – New Year's Day, Good Friday, Memorial Day, July 4th,
Labor Day, Veterans Day, Thanksgiving and Christmas

6 paid sick days – may be accumulated up to 24 days

3 days for bereavement leave – immediate family and 1 day for near relative

2 personal days per year

Paid Vacation

After 1 year – 5 days and 2-1/2 days per year for each successive
year up to 20 days. Only 5 days may be carried forward to the
following year and must be used in that year.

Reyburn – Yea

Rugen – Yea

Fleischmann - Yea

DELEGATE TO STATE CONVENTION – Motion made by Scott Rugen, seconded by Howard Reyburn and carried designating Charles Fleischmann as the Township's Voting Delegate to the State Convention to be held in Hershey, PA., April 19, 2026 to April 22, 2026 and authorizing payment of registration fees.

Reyburn – Yea

Rugen – Yea

Fleischmann – Abstained

RADIO FREQUENCIES – Motion made by Scott Rugen, seconded by Howard Reyburn and carried permitting Union Fire Co. #1, Oxford Borough, East Nottingham Township and West Grove Borough to use SWCCT radio frequency (151.0700) for a period of one year.

Reyburn – Yea

Rugen – Yea

Fleischmann - Yea

RESPONSE TERRITORIES – Motion was made by Scott A. Rugen. seconded by Charles Fleischmann and carried, adopting Resolution No. 2026 – 1 designating emergency response areas in the township.

Reyburn – Yea

Rugen – Yea

Fleischmann - Yea

MINUTES – Motion made by Charles Fleischmann, seconded by Howard Reyburn and carried approving the December 8, 2025 Minutes with the correction in the “Payment of Bills”, add a decimal point in the amount and correct the spelling of Historic in the report from the Historic Commission

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

UNION FIRE COMPANY AND UNION FIRE COMPANY AMBULANCE – a new contract was received from both the Fire Company and the Ambulance and was discussed by the Board of Supervisors. This will be revisited in March.

ROADS – The Supervisors reviewed the Road Master’s report for the month.

ZONING – The Zoning report for the month was reviewed. Scott will follow up with Ted regarding Levi Stoltzfus property.

PLANNING COMMISSION REPORT – The Supervisors reviewed the annual Planning Commission report for 2026.

PAYMENT OF BILLS – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve the payment of bills in the amount of \$44,885.08 from the General Fund.

Reyburn – Yea

Rugen – Yea

Fleischmann - Yea

TRASH DAYS – Motion was made by Scott R, seconded by Howard Reyburn and carried to schedule the Spring Trash Days on Friday, May 1, 2026 and Saturday, May 2, 2026 and the Fall Trash Days on Friday, October 2, 2026 and Saturday, October 3, 2026.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

THE RESERVE AT UPPER OXFORD, LLC – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve Resolution #2026-2 which is the Planning Module for The Reserve at Upper Oxford, LLC.

Reyburn – Yea

Rugen – Yea

Fleischmann - Yea

BEN STOLTZFUS – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve Resolution #2026-3 which is the Ben and Sylvia Stoltzfus Planning Module.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

HOLDING TANK AGREEMENT – Motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to approve the Holding Tank Agreement, Resolution #2026-4 with Ben and Sylvia Stoltzfus with changes as amended.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

TRUCK STUDY – We received an email from resident, Rex Camden regarding a truck study. Scott will respond back to Mr. Camden.

TELEPHONE – The secretary will gather more information on Armstrong as a telephone carrier.

OLD BUSINESS

ARMSTRONG CABLE TV – Scott has contract

COMCAST TV – Supervisors are waiting for a response from Comcast

ZONING FEE SCHEDULE – will discuss later

BUTLER – will ask for an update from our Engineer

SEPTIC PUMPING AND RECORDS – met with new company regarding this

SEWAGE COMPONENT 2M – status of grant for Act 537

GRIST MILL – will reach out to our Attorney for a conference call and to Ron Ragan about contractor's report.

2026 CELEBRATION – should the Historic Commission or Planning Commission be involved regarding this.

ADJOURNMENT – There being no further business, motion was made by Howard Reyburn, second by Charles Fleischmann to adjourn at 9:20 PM.

Respectfully submitted,

Jane Daggett, Secretary

