

**UPPER OXFORD TOWNSHIP PLANNING COMMISSION
JANUARY 5, 2026**

The Upper Oxford Township Planning Commission held their monthly meeting at the township building, 1185 Limestone Road, Oxford, PA at 6:30 P.M. on Monday, January 5, 2026.

Members present: Jesse Holmes, Colin Kraucunas, David Underwood, Lynn Robinson and Jane Daggett, Secretary.

Others present: Howard Reyburn, Scott Rugen, Charles Fleischmann, Bill Rogers and Samuel Fisher

The meeting was called to order at 6:30 P.M. by Colin Kraucunas

ELECTION OF OFFICERS

Motion was made by Dave Underwood, seconded by Lynn Robinson and carried to appoint Colin Kraucunas as Chair. MOTION CARRIED.

Motion was made by Dave Underwood, seconded by Colin Kraucunas and carried to appoint Lynn Robinson as Vice-Chair. MOTION CARRIED.

MINUTES – Motion was made by Colin Kraucunas, seconded by Dave Underwood and carried to approve the December 1, 2025 Minutes as written. MOTION CARRIED.

2025 YEAR END REPORT – Motion was made by Colin Kraucunas, seconded by Jesse Holmes and carried to approve the 2025 Year End Report as revised.

SAMUEL FISHER – discussion was held regarding a previous subdivision plan of the subject property and if a Planning Module was done at that time. The township engineer had emailed some concerns regarding signing the plans since DEP is questioning if a module was done previously. Bill Rogers, representing Samuel Fisher stated that they have satisfied all requirements in our engineer's letter of December so there is no reason not to sign the plans since the DEP issue does not apply to this plan and this plan had conditional approval in September 2025. After deliberation, the Planning Commission agreed to sign the plans.

BEN STOLTZFUS – Colin signed Component 4A of the Planning Module.

CONSERVATION PLANS – We will discuss this further at our next work session.

ADJOURNMENT – There being no further business, motion was made by Colin Kraucunas, seconded by Dave Underwood and carried to adjourn at 7:15 PM

Respectfully submitted,

Jane Daggett
Secretary