

**UPPER OXFORD TOWNSHIP
DECEMBER 11, 2023**

Upper Oxford Township Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville, on Monday, December 11, 2023 at 7:00 P.M.

PRESENT: Scott A. Rugen
 Howard Reyburn
 Charles Fleischmann
 Jane Daggett, Secretary

OTHERS: Michelle Cross

The meeting was called to order by the Chairman, Scott A. Rugen. After the Salute to the Flag, Howard Reyburn led in prayer.

PUBLIC COMMENTS - Michelle Cross was present and requested permission from the Supervisors for her 4-H Archery Club to use the township building for meeting during the month of January, February and March. Permission granted.

MINUTES – Motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to approve the November 13, 2023 Minutes.

Reyburn – Yea Rugen - Yea Fleischmann – Yea

BRANDYWINE SPCA – The Township received a request from Lieutenant Dan Steel of the PA State Police to considering the Brandywine SPCA and commit to an annual contract. The contracts were reviewed by the Supervisors and found to be too costly at this time. This will be discussed again in January.

2024 BUDGET – Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to adopt the 2024 Budget.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

TAX LEVY RESOLUTION – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to adopt Resolution #2023 – 3 – Tax Levy Resolution fixing the tax rate for 2024 at .0005 mill.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

UNION FIRE COMPANY 2024 CONTRACT – After review, the Supervisors noticed that the math that the fire company used is not correct. A letter will be sent to them requesting revising the contract.

COCHRANVILLE FIRE COMPANY 2024 CONTRACT – The assessed value used by Cochranville Fire Company was not up-to-date. The Secretary will contact them requesting them to use the latest assessed value and revise the contract.

UNION FIRE COMPANY AMBULANCE DIVISION 2024 CONTRACT – This will be tabled to our January meeting. Supervisor Rugen will get a copy of a spread sheet for the board to review. (all 3 contracts will be discussed at the January meeting.)

ZONING – The Supervisors reviewed the zoning report for the month. They will Solanco Engineering for a more detailed report going forward.

ROADS – The road report was reviewed by the Supervisors. Charlie will give Andy some contacts to check out used trucks instead of purchasing a new truck.

ENGINEER – The engineer’s report for the month was reviewed. Supervisor Rugen will reach out to the engineer to correct the one line on his report which has the wrong name and also ask for an update on future projects.

HISTORIC COMMISSION – is requesting the Board of Supervisors to formally adopt the Resource Atlas. Additionally, the Commission is working on a revised historic ordinance.

PAYMENT OF BILLS – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve the payment of bills in the amount of \$71,190.84 from the General Fund.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

ARBORETUM IN TOWNSHIP PARK – Supervisor Rugen met with the Alliance for the Chesapeake Bay in regards to having an arboretum in our township park. The path would be 25 to 30 feet wide and all native species of trees would be planted. Funding for the trees will be provided by the Alliance. Maintenance would also be provided by them for the first three years. The alliance will come up with a proposal and forward to the Board of Supervisors. Supervisor Rugen will also contact the American Chestnut Foundation.

CHESTER COUNTY CONSERVATION DISTRICT – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to extend the agreement with the Chester County Conservation District.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

HISTORIC COMMISSION APPOINTMENT – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to appoint Philip Edwards for a one- year term to the Historic Commission to fill out the position vacated by Frances Reyburn effective January 1, 2024.

Reyburn – Yea

Rugen – Yea

Fleischman – Yea

ORPC COMPREHENSIVE PLAN REVIEW – requesting the township to send a letter of support to the Oxford Regional Recreation Authority.

CEMETERY – BRANCHES – There are still branches in the cemetery. The roadmaster said the ground is too soft to take machinery in now. Scott will follow up with the roadmaster.

OLD BUSINESS

Cable TV Contracts – Solicitor is working on them

Zoning Fees – wil be discussed in the future with our new zoning officer

Act 537 – Township engineer is working on this

Turner Pond Retrofit Basin – Supervisor Rugen will contact the engineer regarding this along with old Limestone Road and new, colored map for our zoning books

CCATO – pushing to get recognized as a lobbyist - Supervisors would like clarification from CCATO

Union Fire Company meeting – Scott will bring up violation of by-laws at their next meeting, along with Foreign Fire Allocation and Sexual Harassment

ORPC – applying for grant monies – will hold kick-off meeting in February, surveys are available on-line.

Solar Articles from Lancaster Farmers – Scott will look into getting sample ordinances

ADJOURNMENT – There being no further business, motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried unanimously to adjourn at 9:12 PM.

Respectfully submitted,
Jane Daggett

