

**UPPER OXFORD TOWNSHIP
NOVEMBER 12, 2018**

Upper Oxford Township Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville, PA on Monday, November 12, 2018 at 7:00 P.M.

PRESENT: Scott Rugen
 Charles Fleischmann (Howard Reyburn – Absent)
 Jane Daggett, Secretary

OTHERS: Bill Hovis Denise Rugen
 Susan Hancock Christine Anderson
 Mike and Judy DeGeiso

After the Salute to the Flag, Scott Rugen led in prayer.

PUBLIC COMMENTS – There were no comments from the public at this time.

MINUTES – Motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to approve the October 8, 2018 Minutes with the following correction on Page 2. “Heavlow”

Rugen – Yea Fleischmann – Yea

Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to approve the October 29, 2018 Budget Work Session.

Rugen – Yea Fleischmann – Yea

Supervisor Rugen informed the audience that once again there will be no increase in taxes. He believes that there has been no increase in taxes for at least the past 33 years.

PROPOSED 2019 BUDGET – The 2019 Proposed Budget was reviewed. Supervisor Rugen mentioned that the township will oil and chip Glenville, Rattlesnake Run, Saw Mill and Leaman Road next year and will pave Saw Mill and Hawkins Road. The township will purchase a new pickup truck using state and general fund accounts and continue with their annual donations. A heater will be purchased for the garage.

JOHN STOLTZFUS ESCROW RELEASE #2 – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to approve Release #2 in the amount of \$4,452.49 from the John Stoltzfus Escrow Fund based on recommendation of the township engineer, Ronald Ragan.

Rugen – Yea Fleischmann – Yea

PENNS GROVE HOLDING LLC/BRANDYWINE SEPTIC ESCROW RELEASE #3 – Motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to approve Release #3 in the amount of \$123,084.29 from the Penns Grove Holding LLC Escrow Fund based upon recommendation of the township engineer, Ronald Ragan. The remaining amount in the escrow fund will be \$10,000.00.

Rugen – Yea Fleischmann – Yea

CHALLENGE GRANT PROGRAM/GERALD AND CYNTHIA ROHRER – A revised agreement was received from Chester County Open Space Preservation Department with the correct amount of acreage and correct funds that will be disbursed. The new amount is \$28,431.00 which will be paid in five (5) installments from Upper Oxford Township.

Motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to adopt the modify agreement easement program with Chester County and Gerald and Cynthia Rohrer.

Rugen – Yea

Fleischmann - Yea

2019 CHALLENGE GRANT PROGRAM – The Township was contacted by Geoffrey Shellington, coordinator for the Chester County Open Space Preservation Program to see if the Township would participate in the 2019 grant programs. The following farms have applied: William Rawle – 94 acres, Larry Johnson – 33.5 acres and possibility Paul Kavanagh – 110 acres. Installments options will be approximately \$106,875.00.

Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to join in with Chester County and participate in the 2019 Challenge Grant Program for 2019.

Rugen – Yea

Fleischmann – Yea

ENGINEER – Scott Rugen read the Engineer’s report for the month.

ZONING – Scott Rugen read the Zoning Officer’s report for the month.

ROADS – Scott Rugen read the Road Master’s monthly report. The Road Master presented the Supervisors with two quotes for a new 550 truck which will come with a plow and spreader. Both dealers participate in the Co-Stars Program.

HISTORIC – Denise Rugen reported that two new residents who purchased the mill at Village and Collamer Road attended the last Historic Commission meeting. Also, attending was Phillip Edwards with memorabilia of Sunset Park.

PAYMENT OF BILLS – Motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to approve the payment of bills in the amount of \$39,153.80 from the Open Space Fund and \$74,632.38 from the General Fund.

Rugen – Yea

Fleischmann – Yea

PENN DOT – YELLOW DOT – Supervisor Rugen explained that the Yellow Dot program allows residents to complete a personal information form and place it in the glove compartment of the vehicle and a yellow dot placed in the lower left corner of the rear window. This alerts first responders to the presence of emergency information in the event the occupants of the vehicle are unable to respond. Citizens can complete a participation form online to have Penn Dot mail them a “Yellow Dot” kit. This will be put on our web site.

RIPARIAN BUFFER DRAFT ORDINANCE – This will be reviewed by the Supervisors and also sent to the Planning Commission for review.

SAMPLE FORMS – Supervisor Fleischmann presented sample forms which he received from CCATO which allows townships to get printouts of traffic from the State Police along with reports from fire and ambulances. These printouts are called Intergraft. Charlie will sign the township up for this.

C.C.A.T.O. - At the CCATO meeting Supervisor Fleischmann mentioned that discussion was held regarding gas pipe lines and the involvement of townships on pipe line citing’s and their involvement. Supervisor Rugen mentioned what is going on in Harrisburg, regarding the Earned Income Tax Study, vacant properties and the Fiscal Code, Act 42, Eminent Domain and the use of drones to spy on persons, broad band and wireless issues and on line training for volunteer fire fighters.

JAKE BRAKE – Susan Hancock reported that the “Jake Brake” sign is missing on route 10. The Township will have the Road Master contact Penn Dot regarding this.

ADJOURNMENT – There being no further business, motion was made to adjourn at 8:10 PM.

Respectfully submitted,