

**UPPER OXFORD TOWNSHIP
OCTOBER 14, 2019**

Upper Oxford Township Board of Supervisors held their regular monthly meeting at the Township Building, 1185 Limestone Road, Russellville, PA on Monday, October 14, 2019 at 7:00 PM.

PRESENT: Howard Reyburn
 Scott Rugen (Charles Fleischmann – absent)

 Jane Daggett, Secretary

OTHERS: Stanley Reyburn Merle Reyburn
 William Beers

The meeting was called to order at 7:00 PM by the Chairman, Scott Rugen. After the Salute to the Flag, Scott Rugen led in prayer.

PUBLIC COMMENTS – There were no public comments at this time.

MINUTES – Motion was made by Howard Reyburn, seconded by Scott Reyburn and carried to approve the September 9, 2019 Minutes.

Reyburn – Yea

Rugen – Yea

MERLE REYBURN – was present to show the Supervisors the bird houses which he built for the Upper Oxford Township Park as part of his Scout Star Project and Life Project.. Merle made five (5) small birdhouses and three (3) large purple martin houses. Merle reported on the materials used and time consumed on this project. The purple martin houses will be placed on an aluminum pole and have a wench and cable attached so that they can be raised and lowered each season. The pole is approximately \$192.50. The Road Master will be instructed to order a pole from D & J Farm Store in Quarryville, PA. Mr. Hovis of the Park Committee suggested placing the purple martin houses in the rain garden and the small houses will be placed on fence posts in the park. Merle had gotten the design for the houses off of Boy's Life Magazine. Merle is a member of Boy Scout Troop 44. The Supervisors thanked Merle for his hard work.

RIPARIAN BUFFER – A clean, riparian buffer draft ordinance was received from John Theilacker of Brandywine Conservancy. The Supervisors will review the ordinance and discuss it at the next work session.

REPRESENTATIVE JOHN LAWRENCE – Sent a letter to the Township informing them that he has been approached by a constituent requesting a three way stop on Route 896 and Grist Mill Lane. This will be discussed at a work session. Supervisor Rugen informed Howard that a meeting has been scheduled for October 21, 2019 with Chester County Conservation District and Representative Lawrence's office regarding the water runoff from the farm field above Grist Mill. Supervisor Reyburn will plan on attending.

FIVE YEAR WINTER TRAFFIC AGREEMENT – Motion was made by Scott Rugen, seconded by Howard Reyburn to approve Resolution #2019 – 5 which is the Five Year Winter Traffic Agreement with the Commonwealth of Pennsylvania Department of Transportation.

Reyburn – Yea

Rugen – Yea

ZONING – Supervisor Rugen read the Zoning Officer's report for the month.

ENGINEER – Supervisor Rugen read the Engineer's report for the month.

ROADS – Supervisor Rugen read the road report for the month.

HISTORIC COMMISSION – There was no historic report for the month. However, at their October meeting, the Historic Commission expressed that they would like to attend the next work session of the Board of Supervisors.

PAYMENT OF BILLS – Motion was made Howard Reyburn, seconded by Scott Rugen and carried to approve the payment of bills in the amount of \$262,769.97 from the Open Space Fund and \$71,331.61 from the General Fund.

Reyburn – Yea

Rugen – Yea

BUDGET MEETING – is scheduled for Tuesday, October 29, 2019 at 6:00 PM.

FALL CONVENTION – Supervisor Reyburn will be interested in attending the fall convention Thursday, November 21st.

ACT 167 – The Board of Supervisors previously sent a letter to Chester County supporting this.

GRIST MILL HOME OWNERS – Permission was given by the Supervisors for the Home Owners Association to use the township building November 12, 2019.

NEWCOMER'S ROAD – The Secretary informed the Board that a resident was interested in what was meant when a road was vacated. The Secretary can forward a copy of the ordinance to the resident if requested.

DRAPER LANE – Supervisor Rugen was approached by Joel Brown of Lower Oxford Township if Upper Oxford would consider taking over Draper Lane. This will be discussed at the work session.

EXECUTIVE SESSION – The Supervisors held an executive session with the township solicitor regarding a litigation matter on a one-half hour telephone call.

ADJOURNMENT – There being no further business, motion was made by Howard Reyburn and carried to adjourn at 8:05 PM.

Respectfully submitted,

Jane Daggett
Secretary