

UPPER OXFORD TOWNSHIP
SEPTEMBER 10, 2018

Upper Oxford Township Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville, PA on Monday, September 10, 2018 at 7:00 P.M.

PRESENT: Howard S. Reyburn
Scott A. Rugen
Charles Fleischmann

Jane Daggett, Secretary

OTHERS: Gene Dryden
Denise Rugen
Jessica Deutel
Susan Hancock
Bill Beers

Bill Hovis
Mike and Judy DeGeiso
Frances Reyburn
Jeff Chalfont

After the Salute to the Flag, Howard Reyburn led in prayer.

PUBLIC COMMENTS – At this time, public comments were asked for from the audience. Jeff Chalfont of Old Limestone Road thanked the Board of Supervisors for their efforts in getting rid of the burned-up bus that was in Russellville. There are still high weeds on the property, but the neighbors are thankful that the bus is gone. Gene Dryden questioned the Supervisors if any decision has been made regarding his property. The Supervisors stated that the Road Master will regrade the swale on both sides of Forest Manor Road to help with water runoff and will cut a bigger hole in the side of the inlet box to allow more water flow. The Supervisors are not aware of when the Road Master has this work scheduled for as of yet.

MINUTES – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve the August 13, 2018 Minutes.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

Motion was made by Howard Reyburn, seconded by Charles Fleischmann to approve the August 27, 2018 Work Session Minutes with the following correction.

Riparian buffer – “acreage bill should be changed to ACRE decision”.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

ISLAMIC SOCIETY OF DELAWARE – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to grant and accept a 90 day extension for review of their Land Development Plan, offered by D. L. Howell on behalf of the Islamic Society of Delaware. This will expire December 30, 2018.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

ECO SITE-UEV CELL TOWER ZONING HEARING – Motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to instruct the Solicitor for Upper Oxford Township to uphold the existing Ordinance and remind the Solicitor that the Township is already in the process of changing our cell tower ordinance at the request of the applicant which is Eco Site.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

AGRICULTURAL SECURITY ADDITION – A petition was received from Lawrence and Helen Johnson to add Parcel #57-4-6.2 which is 33.4 acres to the present Agricultural Security Area. No action will be taken by the Board of Supervisors at this time and after 180 days the addition will be automatically approved.

CHESTER COUNTY AGRICULTURAL COMMISSION – Geoff Shellington of Chester County Ag Commission contacted the office to say they are getting close to drawing up funding for the projects which the Township previously had committed to and that the funding will be less than originally thought since the Kavanagh farm has pulled out of the funding which leaves only Rohrer and Reyburn. The cost will be approximately \$102,960 to be paid over a period of 5 years.

ZONING – Supervisor Scott Rugen read the Zoning Officer’s report for the month.

ENGINEER – The Engineer’s report was reviewed by the Supervisors and read by Supervisor Scott Rugen.

HISTORIC COMMISSION – Frances Reyburn reported that the newsletters are currently at the printers. Frances questioned the Supervisors on the procedure of making copies and giving out information which is in the Historic Commissions filing cabinets. Scott stated that if anyone submitted a Right To Know request then we would need to comply. Denise Rugen stated that since we are a Historic Commission and try to promote saving historic structures and had researched the many properties in Upper Oxford Township, to make them available if someone wanted to know the history of their house. A small copying fee would be charged and only a Historic Commission member would be able to access the files. Mrs. Deutel suggested condensing the information on properties over 100 years. This will be discussed further at the next Historic Commission meeting. Mrs. Deutel was invited to the next meeting.

ROADS – Supervisor Scott Rugen read the Road Master’s report for the month. Charlie would like to have Andy check out Widdowson Road. Frances questioned on why there has been detours on Route 896 and traffic has been diverted on Village Road. Charlie explained that Penn Dot was repairing a plate on the bridge at Glenville Road. Scott reported that DEP did an inspection and cited the farmer for violations for property adjoining the Grist Mill Development. DEP has sent a general request to the Township wanting to know what work was done in the Grist Mill. Scott will prepare a spread sheet of a timeline and draft a brief letter with figures and dates.

PAYMENT OF BILLS – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve the payment of bills in the amount of \$51,797.24 from the General Fund.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

FARM TOUR – a letter was sent from the Board of Supervisors to Phillip Edwards and his sister, thanking him for hosting the farm tour at his property. The tour was a huge success and over 200 people attended.

RIPARIAN BUFFER – The Upper Oxford Township Planning Commission, at their September 4th meeting recommended to the Board of Supervisors that they move forward with adopting the Riparian Buffer Ordinance. The Supervisors thought the language was too vague in B.3.a and B.3.b. The Supervisors will hold another work session on September 24, 2018 and discuss this again.

CELL TOWERS – We are still waiting for Chester County review on this.

PSATS – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to vote for two (2) PSATS members, Shirl Barnhart and Lester Houck, to serve on the Board for the PSATS Unemployment Compensation Group Trust.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

PSATS – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to vote for two (2) PSATS members, Shirl Barnhart and Lester Houck to serve as trustees on the PSATS Health Insurance Cooperative Trust.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

TIMBER HARVEST – Bill Beers, Zoning Officer, stated that Brandywine Conservancy gave a draft ordinance to Highland Township which he would share with Upper Oxford Township. Supervisor Rugen informed Bill that the Timber Harvest is on “hold” for the time.

ROUND ABOUTS/TRAFFIC LIGHTS – Supervisor Fleischmann informed the others that he was going to contact Penn Dot to see if the areas at Route 896 and Baltimore Pike could remain as they presently are.

DEUTEL PROPERTY – Mrs. Deutel and the Supervisors discussed the problem with the water flowing from their driveway onto Collamer Road. Mrs. Deutel stated that this has been an on-going problem before their house and barn were erected. The Supervisors informed Mrs. Deutel that at their last work session, they instructed the township engineer to revisit the driveway and come up with a solution. The Supervisors stated that the installer did not build the driveway according to the plan. When we receive the engineer’s report, we will contact Mrs. Deutel and will schedule a meeting to find a solution to this.

OPIOID AWARENESS – An Opioid Awareness work session will be held at the Oxford High School on September 27th at 6:00 P.M. Material will be available for the public.

WORK SESSION – The Planning Commission forwarded their three top priorities for the Supervisors to take to the next Oxford Area Regional Planning meeting. They are as follows

- #12-14 – Natural – Recommendation for the Protection/Management of Vegetation
- #8-26 – Community Facilities and Services – Recommendation for Fire Service
- Protection of water quality and thru implementation of zoning ordinances and community education (this was added to the list)

TAX DUPLICATE –Frances Reyburn reported that the Tax Duplicate the Historic Commission uses is missing from its location.

ADJOURNMENT – There being no further business, motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried unanimously to adjourn at 9:00 P.M.

Respectfully submitted,

Jane Daggett
Secretary