

UPPER OXFORD TOWNSHIP
SEPTEMBER 8, 2025

The Upper Oxford Township Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville on Monday, September 8, 2025 at 7:00 P.M.

PRESENT: Scott A. Rugen
Charles Fleischmann (Howard Reyburn – absent)
Jane Daggett, Secretary

OTHERS: Ted Jasinski Robert Heavlow
Stanley Reyburn Matthew Brubaker
Bill Rogers Sally Monsilovich
Ben Fisher & father Samuel Stoltzfus

The meeting was called to order by the Chairman, Scott Rugen at 7:00 P.M. After the Salute to the Flag, Scott Rugen led in prayer.

PUBLIC COMMENTS –

Robert Heavlow discussed with the Supervisors the problems with the drain in Grist Mill. Mr. Heavlow mentioned that he has a new engineer. This information should be forwarded to the township for their records and any correspondence. Supervisor Rugen informed Mr. Heavlow that we sent a letter to the HOA and are waiting their response and that a conference call has been scheduled with the township engineer, Ragan Engineering and the township solicitor.

Sally Monsilovich discussed the water problem on Alice Lane. Presently the water is bypassing the drain box which the township has in place. Supervisor Fleischmann informed Mrs. Monsilovich that he inspected the area and saw that the swale needs fixed. It was suggested to Mrs. Monsilovich that she send in the quote which she received from her licensed engineer to the township for their engineer to review.

Stanley Reyburn – Thanked the Supervisors for opening Village and Collamer Roads and then voiced his complaint about the roads being closed to begin with.

SAMUEL FISHER – LAND DEVELOPMENT PLAN – Supervisor Rugen discussed the Conservation Plan with the applicant and Bill Rogers who represents the applicant. Mr. Rogers informed the Board of Supervisors that they have made submission for a NPDES Permit and have received a technical review from DEP.

Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to approve the following waivers:

From SALDO
Section 401.B.2 – Preliminary/Final Land Development Plan
Section 505.A – Traffic Study
Section 505.B – Community Study
From Storm Water Ordinance
Section 307.A – peak flow rate
Section 308.A – peak flow rate

Rugen – Yea

Fleischmann – Yea

Motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to adopt and approve Resolution #2025 – 3 which is the Samuel Fisher, 1771 Ewing Road, Sewage Planning Module.

Rugen – Yea

Fleischmann – Yea

Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to approve the Land Development Plan based on recommendation of the Planning Commission and that all items in the township engineer's letter of August 1, 2025 be address.

This motion was amended as follows: Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to approve the Land Development Plan based on recommendation of the UOT Planning Commission contingent that all items in the township engineer's letter of August 1, 2025 be addressed, that the Planning Module be approved and that the applicant sign and have notarized the land development plans.

Rugen – Yea

Fleischmann – Yea

MINUTES – Motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to approve the August 11, 2025 Regular Minutes and the August 25, 2025 Work Session Minutes.

Rugen – Yea

Fleischmann – Yea

HOLDING TANK ORDINANCE – This draft ordinance was formalized at our last work session. Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to authorize the Secretary to forward a copy to the township Solicitor for review.

Rugen – Yea

Fleischmann – Yea

COCHRANVILLE FIRE COMPANY MEETING – to be held September 15, 2025 at 7:00 P.M.

UNION FIRE COMPANY – will apply for a LSA Grant Program and would request our support to buy new equipment. They are having a meeting on September 15th to discuss this further.

PSATS ELECTION OF TRUSTEES– Motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to vote for Corey Adams to be elected as a trustee of the PSATS Health Insurance Cooperative Trust and PSATS Unemployment Comp Group Trust.

Rugen – Yea

Fleischmann – Yea

ZONING – The Board reviewed the zoning officer's report for the month.

ROADS – The Board reviewed the road report for the month.

ENGINEER – The Board reviewed the engineer's report for the month.

HISTORIC – The Historic Commission have been meeting monthly and are working on historic markers and underground railroad monuments with Oxford Area Historic Committee.

PAYMENT OF BILLS – Motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to approve the payment of bills in the amount of \$76,010.71 from the General Fund.

Rugen – Yea

Fleischmann – Yea

REGIONAL POLICE DEPARTMENT – a preliminary report was received and more information will be given after the September 25th meeting.

PLANNING COMMISSION ADD PRO TEM – Will be tabled until next month.

BUDGET MEETING – a budget meeting will be held Wednesday, October 15, 2025 at 5:00 P.M. The Secretary will advertise the meeting.

PLANNING COMMISSION – Samuel Stoltzfus questioned the Board on what qualifications are required to become a member of UOT Planning Commission. The supervisors explained about attending meetings, taking some classes and studying the Municipal Planning Code.

OLD BUSINESS

Historic ordinance – will adopt in October

Act 537 – Hydra Terra – grant application is being processed by DEP

Comcast Cable – meeting 9/15

Armstrong Cable – Scott will check with Solicitor

Zoning Fees – being worked on

New colored map – received 9/2/25

The Reserve – If stormwater is being designed approximately – will contact our engineer

Conference call - schedule with Ron Ragen and Tom Oeste, re: Grist Mill

Rutters Store – variance hearing was postponed – WNT Board will oppose it.

ADJOURNMENT – There being no further business, motion was made by Scott Rugen, seconded by Charles Fleischmann to adjourn at 8:35 P.M.

Respectfully submitted,

Jane Daggett, Secretary