

UPPER OXFORD TOWNSHIP
July 10, 2023

Upper Oxford Township Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville, on Monday, July 10, 2023 at 7:00 P.M.

PRESENT: Howard Reyburn
 Scott A. Rugen
 Charles Fleischmann (joined the meeting at 7:40 PM)
 Jane Daggett, Secretary

OTHERS: Michelle Cross Michael Langer
 Karen and Bill Hovis William Beers
 Audrey Reith, 4-H Educator

The meeting was called to order by the Chairman, Scott Rugen. After the Salute to the flag, Scott Rugen led in prayer.

AMENDED AGENDA – Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to amend the agenda to provide discussion of the 4-H Archery Club use of the township park and discuss Union Fire Company Foreign Fire Relief audit.

Reyburn – Yea Rugen – Yea Fleischmann – Absent

PUBLIC COMMENTS – There were none at this time.

MINUTES – Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to approve the June 12, 2023 Minutes.

Reyburn – Yea Rugen – Yea Fleischmann – Absent

4-H ARCHERY CLUB – Michelle Cross, Audrey Reith and Michael Langer were present to seek permission from the Board of Supervisors for the 4-H Archery Club to use the township park for their practices. Michelle and Michael are both qualified instructors and every effort will be made to keep a safe zone around the archers. Compound bows will not be used. The club will carry a \$100,000.00 insurance policy. Permission was given by the Supervisors, however, the township requests notification from the club on what dates they would like to use the park.

UNION FIRE COMPANY #1 FOREIGN FIRE RELIEF ASSOCIATION – The township received a letter from the Department of the auditor General regarding Union Fire Company Foreign Fire Relief. The report is 15 pages with four findings by the Attorney General. A letter will be sent to Gerald Christians, President of the Union Fire Company Foreign Relief Association with copies sent to Matthew Woolston, treasurer and Debbie Terry President of the Union Fire Company #1 requesting how the Association proposes to respond to the findings and what corrective action they plan to take, if any.

BEN FISHER- ZONING HEARING – Mr. Fisher has made application to have dog kennels on his property. Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to instruct the township solicitor to enforce the zoning ordinance as it stands.

Reyburn – Yea Rugen – Yea Fleischmann – Absent

REUBEN E. STOLTZFUS and LAVINA S. STOLTZFUS – O & M AGREEMENT – Motion was made by Howard Reyburn, seconded by Scott Rugen and carried to approve the Simplified Approach Stormwater Best Management Practices Operation, Maintenance, and Inspection Plan and Agreement between Upper Oxford Township and Reuben E. and Lavina S. Stoltzfus.

Reyburn – Yea

Rugen – Yea

Fleischmann – Absent

BENJAMIN B. AND SYLVIA G. STOLTZFUS – O & M AGREEMENT – Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to approve the Stormwater Best Management Practices and Conveyances Operation and Maintenance Agreement between Upper Oxford Township and Benjamin B. and Sylvia G. Stoltzfus.

Reyburn – Yea

Rugen – Yea

Fleischmann - Absent

SARAH FISHER SUBDIVISION – Motion was made by Howard Reyburn, seconded by Charles Fleischmann to accept and grant an extension until November 15, 2023 for review of the Sarah Fisher Subdivision.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

ZONING – Supervisor Rugen read the zoning officer’s report for the month.

ENGINEER – Supervisor Rugen read the engineer’s report for the month.

ROADS – Supervisor Rugen read the road master’s report for the month. Supervisor Rugen had the road master pick up all the signs scattered around the township.

HISTORIC COMMISSION – working on updating procedures for demolition permits.

Michelle Cross questioned the Zoning Officer on the procedures if a permit is not obtained. Bill responded that the property owners get fined per day for each violation. Michelle also questioned the property on the other side of the stream from her property and stated that they put an electric fence in the middle of the creek. Bill reported that the King’s were told to remove the building that was erected without a permit.

CABLE TV – An open meeting will be held with Frontier and home owners to discuss improving their service.

The Supervisors adjourned the meeting at 8:30 for an executive session.

The Zoning Officer reported some areas of problems in the township with the Supervisors. The Zoning Officer informed the Supervisors that he would be resigning effective August 31, 2023.

The executive session was closed at 8:47 P.M.

The regular meeting commenced at 8:48 P.M.

The Secretary was authorized to advertise for a Zoning Officer.

ADJOURNMENT – There being no further business, motion was made and carried unanimously to adjourn at 8:49 PM.

Respectfully submitted,

Jane Daggett
Secretary