

**UPPER OXFORD TOWNSHIP
MAY 11, 2020**

Upper Oxford Township Board of Supervisors held their regular monthly meeting at the Township Building, 1185 Limestone Road, Russellville, PA on Monday, May 11, 2020.

Due to the Covid-19 virus, the agenda was posted on the front door May 7, 2020 and was posted on the Township's website. Residents seeking to attend the meeting were instructed to call the township office to reserve a spot since seating was limited to six persons.

PRESENT: Howard Reyburn
 Scott A. Rugen
 Charles Fleischmann

Jane Daggett

OTHERS: Ed Thornton, township resident

The meeting was called to order at 7:00 P.M. by the Chairman, Scott Rugen. After the Salute to the Flag, Howard Reyburn led in prayer.

PUBLIC COMMENTS – There were no public comments at this time.

ROAD BID CONTRACTS – After being duly advertised in the Daily Local News on April 8, 2020 and April 15, 2020, the following road bids were opened by the Board of Supervisors:

Long's Asphalt, Inc.	Superpave In Place – Paving
Asphalt Industries, Inc.	Seal Coat – In Place
Martin Paving, Inc.	Seal Coat – In Place
Allan Myers LP d/b/a Allan Myers Mtrls.	Superpave (blacktop)
Allan Myers Materials PA Inc.	Stone
Alger Oil & Propane	Heating Oil, Diesel Fuel and Propane

MINUTES – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the April 13, 2020 Regular Minutes.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the April 27, 2020 Executive Session Minutes which were held via telecommunication. Items discussed were as follows:

Challenge Grant Guidelines and Land Appraisals
Litigation

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

STEAM TEAM/A1 MULCH – LAND DEVELOPMENT PLAN – This land development was reviewed by the Upper Oxford Township Planning Commission May 4, 2020. At that time, the Planning Commission recommended to the Board of Supervisors that they approve this plan.

Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to approve the Final Land Development Plan of Steam Team/A1 Mulch.

Reyburn – Yea

Rugen – yea

Fleischmann – Yea

RESOLUTION #2020 – 4- EXTEND TAXES – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to adopt Resolution #2020-4 – Implementing the provisions in Act 15 of 2020 to extend the time period for the discount rate and to waive fees and penalties for late payment of real property tax.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

RESOLUTION TO SUPPORT CHESTER WATER AUTHORITY. Discussion was held on adopting a Resolution supporting Chester Water Authority and expressing serious and immediate concerns about the proposed actions regarding Chester Water Authority. Supervisor Scott Rugen will review the sample resolution and draft up a new resolution to be reviewed and approved by the Board.

ROAD CONTRACT BIDS – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to award the following road bids for 2020:

Heating Oil/Diesel Fuel/Propane
Superpave (blacktop)
Stone
Seal Coat – In Place
Superpave – In Place (paving)

Alger Oil & Propane
Allan Myers LP, d/b/a Allan Myers Materials
Allan Myers Materials PA Inc.
Asphalt Industries, Inc.
Long’s Asphalt, Inc.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

BUDGET – Funds received in 2019 as opposed to funds received in 2020 to date were discussed. All involved were advised to be conservative at this time.

PARK – The opening of the township park was discussed. Supervisor Rugen would like to lift the emergency so that our park can be used. Scott contacted Chuck Freese, the township’s Emergency Coordinator to discuss this including the covid-19 tests and death rates in the area. Supervisor Fleischmann will contact the County for their recommendation. This will be re-visited at a later date.

DEP LETTER OF 3/26/2020 – Our township engineer, Ron Ragan has issues with interpretation of DEP’s letter, MS4 and Best Management practices. A conference call with the Supervisors, the township’s solicitor, Thomas Oeste and the township’s engineer, Ron Ragan will be scheduled to discuss this matter.

BELT CONVEYOR – This was budgeted from the State Fund in the amount of \$14,000.00. The Road Master was given permission to purchase this item.

GARAGE DOOR – We deposited \$1,200.00 to El’s Door Sales for a new garage door in the shop area. The total cost is \$3,400.00. Permission was given to go forward with installing the door.

TOWNSHIP PANDEMIC PREPAREDNESS – The Supervisors have been participating in weekly conference calls with OXREM, local Emergency Management Coordinators and County Emergency Management Coordinators since March.

SPRING TRASH DAYS – Has been re-scheduled for Friday, June 5th and Saturday, June 6, 2020.

ZONING – Supervisor Scott Rugen read the Zoning Officer’s report for the month.

ROADS – Supervisor Scott Rugen read the Road Master’s report for the month.

ENGINEER – The Township Engineer provided an updated map which we are waiting for DEP to respond.

CELL TOWER – Eco Site will schedule a pre-construction meeting with the Supervisors and Road Master. The electric is already in place. AT&T and Verizon have committed to being a carrier on the tower with T-Mobile.

PAYMENT OF BILLS – Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to approve the payment of bills in the amount of \$66,923.94 from the General Fund.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

EXECUTIVE SESSION – An Executive Session via teleconferencing was held on April 27, 2020. Agendas and discussions were as follows:

Challenge Grant Guidelines and Land Appraisals
Litigation

TRAFFIC COMPLAINT – A resident of Wilson Drive expressed interest in having speed humps placed on their road. They stated that cars and trucks speed down the road and some of the homes have young children. The Supervisors do not see the need for speed humps but will have the Road Master order and place a sign stating “Watch Children”.

OLD BUSINESS

- Riparian Buffer – Solicitor reviewed and provided comments – will discuss at our June work session
- Driveway Guidelines – waiting for Zoning Officer’s review
- Cell Tower – Pre-construction meeting will be scheduled.
- Act 537 – tabled until another time
- Cable TV – The Secretary should pull contracts to be reviewed
- Property Maintenance Ordinance – Zoning Officer
- Adam Greenstein – Residents complaint about traffic backup at Route 10 and 896. Supervisor Fleischmann will draft up a letter.

ADJOURNMENT – There being no further business, motion was made by Scott Rugen, seconded by Howard Reyburn and carried to adjourn at 9:15 P.M.

Respectfully submitted,

Jane Daggett
Secretary