

**UPPER OXFORD TOWNSHIP
FEBRUARY 13, 2023**

Upper Oxford Township Board of Supervisors held their regular scheduled meeting at the township building, 1185 Limestone Road, Russellville, on Monday, February 13, 2023 at 7:00 P.M.

PRESENT: Howard S. Reyburn
 Scott A. Rugen
 Charlie Fleischmann Jane Daggett, Secretary

OTHERS: William Beers Denise Rugen
 Samuel Fisher

The meeting was called to order by the Chairman, Scott A. Rugen. After the Salute to the Flag, Scott Rugen led in prayer.

AGENDA – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to amend the agenda and have the Historic Commission report at this time.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

HISTORIC COMMISSION – Denise Rugen was presented and informed the Board of Supervisors that the Historic Commission met last Tuesday, February 7, 2023. The Historic Commission gave a draft of their present ordinance with approved changes to the UOT Planning Commission for their review and ideas. The Historic Commission would like to extend the time frame for review of demolition permits. Additionally, they voted to donate \$1,000.00 of their budget to the Oxford Area Historical Association to be used towards the purchase of a building. Denise also reported that Phillip Edwards was willing to host another Farm Tour in August 2023.

PUBLIC COMMENTS – There were no public comments at this time.

MINUTES – Motion was made by Scott Rugen, seconded by Howard Reyburn to approve the January 3, 2023 regular minutes.

Reyburn -Yea Rugen – Yea Fleischmann – Yea

Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the January 23, 2023 work session minutes.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

SARAH FISHER SUBDIVISION – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to accept and grant an extension for the Sarah Fisher Subdivision Plan until August 15, 2023.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

Mr. Fisher was present and discussed with the Supervisors the Section of the Zoning Book regarding 30 acres in the ARI section, having two properties serviced by one septic system and if when the properties are divided, if both properties are required to have a Conservation Plan. Mr. Fisher gave an update on the status of the plan and informed the Supervisors that Brian Masterson of Regester Associates is still in the process of surveying.

BUTLER – 5130 Homeville Road. The township had a request from a Michelle Cross regarding the Conservation Plan on this property. The Ms. Cross feels that the Conservation Plan is not working correctly and that her property is being impacted by the water runoff from 5130 Homeville Road. Ms. Cross would like the Supervisors to authorize our township engineer, Ron Ragan, to review the Conservation Plan on this property. The Supervisors decided to advise Ms. Crosst to approach DEP regarding this problem first.

ENGINEER – A conference call will be scheduled with our engineer and solicitor.s The engineer was instructed to go ahead with the surveying of the property on Old Limestone Road.

ZONING – The Zoning Officer’s report was reviewed by the Supervisors.

ROADS – The Road Master report was reviewed by the Supervisors. The Township received two invoices from Freightliner regarding the repairs they performed on our truck.

PAYMENT OF BILLS – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the payment of bills in the amount of \$68,453.10 from the Open Space Fund and \$71,683.10 from the General Fund.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

OLD BUSINESS

- Act 537 – The Engineer is working on this
- Fee Schedule – The Zoning Officer is working on this
- Cable TV contract – being reviewed by the Solicitor
- High Tunnel – Supervisor Rugen is looking for samples
- Penn Dot – bike lanes

Supervisor Fleischmann –
 The Planning Commission will be looking at the Historic Ordinance draft which they received from Blair Fleischmann.
 Supervisor Fleischmann met with Bob Ketchum and the Mayor of Oxford Borough to discuss radio repeaters in the schools. CCATO Supervisor Bob Kegel said ARP funds would not be suitable to be used for radio repeaters. Chuck Freese, Emergency Coordinator said the radio on the hip would not be able to communicate with people inside the schools. Supervisor Rugen would like more information on the School Boards position on what is being done about the safety in schools.

ORPC – Bob Hotekhkiss of SCCEMS would like to make a presentation at the next ORPC meeting regarding Jennersville Hospital.

ADJOURN – There being no further business, motion was made by Scott Rugen, seconded by Charles Fleischmann and carried unanimously to adjourn at 8:30 PM.

Respectfully submitted,

Jane Daggett
Secretary

