

**UPPER OXFORD TOWNSHIP  
FEBRUARY 10, 2020**

Upper Oxford Township Board of Supervisors held their regular monthly meeting at the Township Building, 1185 Limestone Road, Russellville, PA on Monday, February 10, 2020 at 7:00 P.M.

PRESENT:       Howard Reyburn  
                  Scott Rugen  
                  Charles Fleischmann  
  
                  Jane Daggett, Secretary

OTHERS:       Sarah Coburn                               Chris Coburn  
                  Susan Hancock                           Blair Fleischmann  
                  Bill Hovis                                 Bill Beers

The meeting was called to order at 7:00 P.M. by the Chairman, Scott Rugen. After the Salute to the Flag, Scott Rugen led in prayer.

PUBLIC COMMENTS – Mr. Hovis questioned the Board on the status of the cell tower. Scott explained that we are waiting for the cell tower crew to finish up at another tower. They had some delays due to weather. An on-site meeting is planned here before any work will be started.

MINUTES – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve the January 6, 2020 Regular Minutes and the January 27, 2020 Work Session Minutes.

Reyburn – Yea                      Rugen – Yea                      Fleischmann – Yea

AMOS ESH PLANNING MODULE - The township received approval from Chester County Health Department on this Planning Module. On the first line of the Resolution, “Commissioners” was circled instead of “Supervisors”. This was corrected by the Secretary. Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to adopt Resolution #2020-2 as amended noting Supervisors and not Commissioners, on the Amos Esh Planning Module.

Reyburn – Yea                      Rugen – Yea                      Fleischmann – Yea

STEAM TEAM/A1 MULCH – A variance was given on this Zoning Hearing application in 2018. Since their time had expired to do a Land Development Plan, Steam Team needed to go before the Zoning Hearing Board again. They were given an extension by the Zoning Hearing Board on February 4, 2020. The Supervisors agreed to allow them to move forward with their Land Development Plan. Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to request the township engineer to review the land development plan and make sure the current rules and regulation are consistent with the current Zoning Ordinance and not by the Ordinance at the time of the first hearing.

Reyburn – Yea                      Rugen – Yea                      Fleischmann – Yea

PENNSYLVANIA ONE CALL PROCLAMATION – Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to adopt and sign the Proclamation recognizing the month of April 2020 as PA 811 Safe Digging Month.

Reyburn – Yea                      Rugen – Yea                      Fleischmann – Yea

TRAFFIC STUDY – Resident Adam Greenstein would like a traffic study done at Route 10 and Route 896 for either a red-light signal or roundabout. Supervisor Fleischmann will check with the Pennsylvania State Police to request data on past traffic accidents and reports.

BERNARD GRAUZLIS OF 2192 Ewing Road would like a speed sign placed because of large trucks using this road. He will be instructed to contact Penn Dot as Ewing Road and Route 10 are both state owned roads.

ZONING – Supervisors Rugen read the Zoning Officer’s report for the month. Scott mentioned that there are a few items which the Supervisors anticipate this year regarding changes in the zoning ordinances.

- Amend the Amish School capacity.
- Riparian Buffer Ordinance
- On-lot Sewage
- Property Maintenance Code

Bill Beers mentioned to the Supervisors that he has had a few requests for residents wanting to place shipping containers on their property to be used for sheds. Bill has reached out to our Solicitor regarding this. Bill also reported that a Solar Company would like to place large solar panels on farms. Bill instructed them that they must go through the Zoning Hearing Board. Bill would like to update our present fee schedule. Charlie mentioned exceptions for storm water exemptions and said Lower Oxford Township exempts if the residents have storm water component in their conservation plan. Scot informed Bill that we are working with Ron Ragan, our engineer on the Act 537 Plan.

HISTORIC COMMISSION – Blair Fleischmann was present to give a status report on the last Historic Commission’s meeting and their activities. Blair mentioned that the deadline for the newsletters is March 1, 2020. The Historic Commission launched a plaque project for properties that are over 100 years. Denise Rugen will be placing an order in the near future and has agreed to pick up the plaques in Lancaster County. Blair would like the Supervisors to adopt a Resolution recognizing the Historic Atlas and the classifications of the properties that were researched. Some of their other projects throughout the years have been to explore potential for Muddy Run mills, Water Mark Bridge, research for Russellville and Homeville and Somerset Cemetery. The Historic Commission will only meet four times this year. Supervisor Fleischmann suggested that the Historic Commission put together a draft of what they would like the Supervisors to act on. Scott will print out copies of the Oxford Regional Comprehensive Plan regarding Historic Resources and give copies to the Commission.

ROADS – Supervisor Rugen read the Road Master’s report for the month. Charlie mentioned that we should ask Andy how we could reduce our salt use. There is an article regarding this in the township’s magazine. Scott will make a copy of the article for Andy. Scott also will contact the person regarding purchasing tourniquets kits.

ENGINEER – Supervisor Rugen read the Engineer’s report for the month.

PAYMENT OF BILLS – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to approve the payment of bills in the amount of \$41,068.69 from the General Fund.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

SIGNAL SERVICE TRAFFIC AGREEMENT – Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to approve the Traffic Agreement Contract with Signal Service which is a two-year contract for the two lights that they service for us.

Reyburn – Yea

Rugen – Yea

Fleischmann - Yea

BRANDYWINE VALLEY SPCA – would like the Township to enter into a yearly contract with them. This will be discussed at a later date.

JOHN LAWRENCE – Would like to use our building for a “Petition Signing” on February 13, 2020. The Secretary will check on the availability of the building for this night and contact Susan Hancock if available.

RUSSELLVILLE GRANGE – Would like permission to use the Township Park for their annual Easter Egg Hunt on March 21<sup>st</sup> from 9:00 AM to 12:00 PM. Permission given.

GIRL SCOUTS – Will be celebrating Earth Day on April 18, 2020 and would like to do a community service at our township park. The Supervisors agreed that the Girl Scouts could pick up branches and sticks. One other job would be to weed the rain garden.

WOODLAND CLASSIFICATION MAPS – motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to move forward and have Brandywine Conservancy do a woodland classification map, level two. The approximate cost of this will be \$700.00.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

STEVEN THOMPSON – Received about 20 pieces of slate around 1988/89 when the roof was replaced. He cannot remember if he ever received a bill for them. The Supervisors agreed no money is due now.

FEMA – will hold a weather emergency drill March 26 from 9:00 to 11:00 AM. Chester County along with schools and the hospital will be participating.

CCATO – Language regarding fire works should be sent to PSATS before the convention.

OLD BUSINESS

Riparian Buffers – Still being reviewed by the Solicitor  
Act 537 – The Engineer is working on this.

ADJOURNMENT – There being no further business, motion was made by Scott Rugen, seconded by Charles Fleischmann and carried unanimously to adjourn at 8:40 PM.

Respectfully submitted,

Jane Daggett  
Secretary