



Sewage Consultant	Ragan Engineering Associates, Inc.
Bank for Official Business:	Truist with investments being made at Truist, Fulton Bank, Wells Fargo, Coatesville Savings, or PLGIT
Zoning Officer:	William Beers, d/b/a Earthways
Building Inspector:	Commonwealth Code Inspection Service, Inc.
Planning Commission Member:	Karl Herr for a 5-year term
Vacancy Board Chairman:	Christine Nibouar for a 1-year term
Planning Commission Secretary	Jane L. Daggett
Zoning Hearing Board Member	Chris Coburn for a 3-year term
Historic Commission Member	Michelle Cross for a 5-year term
Right to Know Officer	Scott A. Rugen
Tax Collector	Nadine E. Hook for a 1-year term
Snow Equipment Operators:	CDL Drivers, Darrell Cook, and non-CDL Driver, John Bomberger at \$15.00/hr.
Solicitor:	Thomas Oeste of Buckley Brion McGuire & Morris, LLP
Zoning Hearing Board Solicitor	Winifred Moran Sebastian of Lamb McErlane, PC

Reyburn – Yea

Rugen – Yea

Motion made by Scott Rugen, seconded by Howard Reyburn and carried to approve the following items as mentioned below:

Meetings:	2 <sup>nd</sup> Monday each month at 7:00 P.M. and Work Sessions 4 <sup>th</sup> Monday at 7:00 P.M. as needed
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Legal Notices may be placed in the Chester County Press or Daily Local News.

Investments – The Chairman and Secretary are authorized to keep idle funds invested.

Other Road Wages:	Part-time Equipment Operators - \$12.00/hr. and Laborers - \$12.00/hr.
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Working Supervisors:	All three Supervisors are affirmed to work on roads if needed; request Auditors’ approval of \$13.50/hr. for other road work
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and \$13.50/hr. for snow equipment operations. Recommend to Auditors that Supervisors be reimbursed \$ .62.5/mile, which is the current IRS rate per mile, to attend Road Inspection, Conventions and Seminars.

Road Crew Benefits:

- 8 paid holidays – New Year’s Day, Good Friday, Memorial Day, July 4<sup>th</sup>, Labor Day, Veterans Day, Thanksgiving and Christmas
- 6 paid sick days – may be accumulated up to 24 days
- 3 days for bereavement leave – immediate family and 1 day for near relative
- 2 personal days per year
- Paid Vacation
  - After 1 year – 5 days and 2-1/2 days per year for each successive year up to 20 days. Only 5 days may be carried forward to the following year and must be used in that year.

Reyburn – Yea                      Rugen – Yea

The above motion was amended by Scott Rugen, seconded by Howard Reyburn and carried to pay Part-time Equipment Operators and Laborers \$19.00/Hr.

Reyburn – Yea                      Rugen - Yea

DELEGATE TO STATE CONVENTION – Motion made by Scott Rugen, seconded by Howard Reyburn and carried designating Charles Fleischmann as the Township’s Voting Delegate to the State Convention to be held in Hershey, PA., April 24 to April 27, 2023, and authorizing payment of registration fees.

Reyburn – Yea                      Rugen – Yea

RADIO FREQUENCIES – Motion made by Scott Rugen, seconded by Howard Reyburn and carried permitting Union Fire Co. #1, Oxford Borough, East Nottingham Township and West Grove Borough to use SWCCT radio frequency (151.0700) for a period of one year.

Reyburn – Yea                      Rugen – Yea

RESPONSE TERRITORIES – Motion was made by Scott A. Rugen. seconded by Howard Reyburn and carried, adopting Resolution No. 2023 – 1 designating emergency response areas in the township.

Reyburn – Yea                      Rugen – Yea

MINUTES – Motion made by Howard Reyburn, seconded by Scott Rugen and carried approving the December 12, 2022 Minutes.

Reyburn – Yea                      Rugen – Yea

(Supervisor Fleischmann received confirmation on December 13<sup>th</sup> that Penn Dot would be responsible for the removal of dead animals in the bike lanes.)

CHESTER COUNTY CONSERVATION AGREEMENT – Motion was made by Howard Reyburn, seconded by Scott Rugen and carried to approve the agreement with Chester County Conservation to extend the work at the requested amount of \$44,828.00.

Reyburn – Yea                      Rugen – Yea

CHRIS HAUSER – The applicant was requesting three waivers which were recommended to approve by the Planning Commission. The Waiver are as follows

- Section 501.K.6 – existing trees with a caliper of 6 inches or greater
- Section 617.A - Monuments should be shown at the boundary corners of the original tract boundary
- Section 617.B – Monuments to be set at the edge of the cartway, Ragan Engineering recommends that a minimum of one monument be set at the edge of the ultimate right of way for each lot.

Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to approve the three requested waivers.

Reyburn – Yea                      Rugen – Yea

Motion as made by Howard Reyburn, seconded by Scott Rugen and carried to accept and grant an extension of time until June 13, 2023 for review of the subdivision.

Reyburn – Yea                      Rugen – Yea

The Supervisors informed the applicant that they received a Declaration of Protective Covenant Applicable to Riparian Buffer Areas from their Solicitor. The Supervisors will review this covenant and schedule a conference call with the Solicitor regarding this. A copy of the covenant was given to the applicant.

DANIEL S. AND MARY S. STOLTZFUS – The applicant was requesting three waivers as follows:

- Section 505 – Impact Studies
- Section 501.K.6 – Existing trees with a caliper of 6 inches or greater
- Section 617.A – Survey monuments shall be placed at all corners, angle points and the beginning and ending of the curves

Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to approve and grant the waivers requested.

Reyburn – Yea                      Rugen – Yea

Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to accept and grant an extension until April 15, 2023 for review of the subdivision.

Reyburn – Yea                      Rugen – Yea

(Discussion was held on whether a E & S Plan is the same as a Conservation Plan. The Supervisors will check with their engineer regarding this.)

UNION FIRE COMPANY 2023 FIRE PROTECTION CONTRACT – Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to sign the 2023 Fire Protect Contract with Union Fire Company #1 in the amount of \$32,425.00/year.

Reyburn – Yea

Rugen – Yea

COCHRANVILLE FIRE COMPANY 2023 FIRE PROTECTION CONTRACT – Motion was made by Howard Reyburn, seconded by Scott Rugen and carried to sign the 2023 Fire Protection Contract with Cochranville Fire Company in the amount of \$27,469.37/year.

Reyburn – Yea

Rugen – Yea

UNION FIRE COMPANY AMBULANCE 2023 CONTRACT – Motion was made by Howard Reyburn, seconded by Scott Rugen and carried to sign the 2023 Contract with Union Fire Co. Ambulance Division.

Reyburn – Yea

Rugen – Yea

ZONING – The Supervisors did not receive a zoning report.

ENGINEER – The Supervisors reviewed the engineer’s report for the month.

ROADS – The Supervisors reviewed the Road Master’s report for the month.

HISTORIC COMMISSION – Denise Rugen is working on a request for an historic plaque.

STREAM QUALITY TESTING – Scott has been in contact with the Brandywine Conservancy and the Stroud Research Center (Dr. Arscott). Arscott has agreed to participate in the work session later this month to answer questions and provide input.

PLANNING COMMISSION REPORT – The Supervisors reviewed the annual Planning Commission report for 2022.

PAYMENT OF BILLS – Motion was made by Scott Rugen, seconded by Howard Reyburn to approve the payment of bills in the amount of \$27,360.55 from the General Fund.

Reyburn – Yea

Rugen – Yea

Fleischmann - Yea

TRASH DAYS – Motion was made by Howard Reyburn, seconded by Scott Rugen and carried to schedule the Spring Trash Days on Friday, May 5, 2023 and Saturday, May 6, 2023 and the Fall Trash Days on Friday, October 6, 2032 and Saturday, October 7, 2023.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

**OLD BUSINESS**

ACT 537 – Ron Ragan is working on this.

FEE SCHEDULE – Bill Beers is working on this.

CABLE TV CONTRACTS – Armstrong, Verizon and Comcast

HIGH TUNNELS

PENN DOT – BICYCLE LANES

DALIN DRIVE – sign was ordered

ADJOURNMENT – There being no further business, motion was made by Scott Rugen seconded by Howard Reyburn and carried to adjourn at 8:36 P.M

Respectfully submitted,

Jane Daggett, Secretary

