

**UPPER OXFORD TOWNSHIP
MARCH 14, 2016**

Upper Oxford Township Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville, PA on Monday, March 14, 2016 at 7:00 P.M.

PRESENT: Scott A. Rugen
 Howard S. Reyburn
 Charles Fleischmann

 Jane Daggett, Secretary

OTHERS:	Frances Reyburn	Seung Ah Byun
	Betsy Huber	Tracy Keller
	Chief Rob Linnenbaugh	Susan Hancock
	Mr. and Mrs. Gene Dryden	Ed Thornton
	Gary Calibey	Denise Rugen

The meeting was called to order by the Chairman, Scott Rugen.

After the Salute to the Flag, Scott Rugen led in prayer.

PUBLIC COMMENTS – Frances Reyburn asked if our recycling area was open to township residents. Scott responded that our recycling area is open to anyone. Our semi- annual trash day which will be in April is open to township residents only.

RAIN GARDEN – Seung Ah Byun of Brandywine Conservancy met with our Park Committee and GreenWeaver Landscaping February 29, 2016. GreenWeaver hopes to start the rain garden in the spring. A Landowner Agreement needs to be signed before the work can be started. Seung would also like the clothing bins moved which Scott promised to do so immediately. Seung will contact the contractors to see when their starting date will be. The Supervisors signed the Landowners Agreement between the Brandywine Conservancy, DEP and Upper Oxford Township. This agreement was voted and approved previously.

MINUTES – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve the February 8, 2016 Minutes with the following corrections:

Public Comments – should be “Grain Bin Rescue Device” and

Last paragraph – “Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried To suspend the meeting at 9:10 P.M. An executive session was held to discuss land preservation opportunities. The executive session ended at 9:45 P.M. and the regular session resumed. The regular meeting was adjourned at 9:45 P.M.

Work Session Minutes – Ragan’s estimate for his service would be approximately \$2,000.00 to \$2,500.00.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

GENE DRYDEN – A resident of Forest Manor Road, off Pusey Mill Road discussed with the Board of Supervisors the problems regarding the drainage ditch on his property. Water is flowing across the road and not going in the pipe but going in his yard. This has been an ongoing problem for many years. Recently the road crew came out and placed some stone to help alleviate the water flow. Mr. Dryden would like the Supervisors to look at this. Scott informed Mr. Dryden that the Supervisors and the Road Master will be doing a road inspection within the next few weeks and will look at this problem.

ADMINISTRATIVE ITEMS – Scott gave the other two Supervisors some guide lines on policies for their review such as Cell Phone Policy, Seat Belt Policy and Township Truck Policy. This will be discussed at a further date.

SEPTIC SYSTEM 2M MODULE APPROVAL – This was recently discussed at a previous work session with the township engineer, Ron Ragan. DEP is pushing for the townships to have a routine operation and management program and recommending using Component 2M Forms. The County is also trying to get their program up and running again, notifying townships when haulers pump. Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to authorize the township engineer, Ronald Ragan to file this application.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

SNOW CHAINS – The purchase of snow chains for the two trucks using co-stars pricing was approved by the Board of Supervisors.

WEED POLICY – This policy is advertised in the Daily Local News each April informing residents to keep their weeds mowed. This will be discussed further at our next work session.

COCHRANVILLE FIRE COM – Awards Banquet will be held Saturday, April 9, 2016. Interested Supervisors will need to RSVP by March 24th.

ZONING – Scott Rugen read the zoning officer’s report for the month. Scott discussed “nuisance properties” with the zoning officer and was informed that some townships have ordinances to condemn properties. Mr. Beers also stated that the International Property Maintenance Code is incorporated into the Building Code. We will invite Mr. Beers to our next meeting to discuss this further.

HISTORIC – Frances Reyburn reported that their last meeting was attended by Karen Marshall from Chester County Historic Commission along with Seth Hinshaw and two representatives from the Historic Commission in Harrisburg. They visited Russellville and Homeville and will wait for the review from the Harrisburg Commission to see if they are eligible. The historic markers for the one room school were also discussed. We will use the covenant that was filed with the Wanda Davis deed as a sample. Supervisors Fleischmann stated that if we place the markers in the right-of-way, an agreement is not needed with the landowner. Frances reported that the Historic Commission is planning on erecting three signs this year; Oak Grove, Maple Plain and Pleasant View.

PAYMENT OF BILLS – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve the payment of bills in the amount of \$131,595.53 from the State Fund to purchase a Certificate of Deposit, and the payment of \$35,672.31 from the General Fund.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

SUPPORT LETTER FOR WEST NOTTINGHAM TOWNSHIP – West Nottingham Township is looking for a Letter of Support from the surrounding townships to send to Penn Dot regarding lowering the speed limit on Route 272 (a/k/a Christine Road) from Lee’s Bridge Road to the Route 1 By-pass with particular attention directed at the Route 272 and Cemetery Road/Union Square Road intersection. Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to sign a letter of support for West Nottingham Township to send to Penn Dot regarding lowering the speed limit on Route 272.

Reyburn – Yea

Rugen – Yea

Fleischmann - Yea

ROAD WORK – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to authorize the Secretary to advertise in the Daily Local News for road material bids to be opened and awarded May 9, 2016.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

CHALLENGE GRANT PROGRAM – The township will entered into an agreement with the County to purchase land development rights of a local farm after an update appraisal is performed. Charlie will contact the County on this matter. The current appraisal references Cluster residential options, which is no longer in our ordinances.

DVRPC Multi Modal Transportation Grant for Route 1 Corridor – Kennett Township will host a meeting to sponsor this. Charlie will get more information on this.

ADJOURNMENT – There being no further business, motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to adjourn at 8:25 P.M.

Respectfully submitted,

Jane Daggett
Secretary