

**UPPER OXFORD TOWNSHIP PLANNING COMMISSION
DECEMBER 3, 2018**

The Upper Oxford Township Planning Commission held their monthly meeting at the township building, 1185 Limestone Road, Oxford, PA at 7:00 PM on Monday, December 3, 2018.

Members present: Elizabeth Randolph, Sam Reyburn, Harold Bryson and township secretary, Jane Daggett

Others present; Scott Rugen, Frances Reyburn, Colin Kraucunas

Since the Chairman, Karl Herr and the Vice-Chairman, Dave Underwood, were absent, the Secretary, Jane Daggett called the meeting to order at 7:00 PM.

MINUTES – Motion was made by Harold Bryson, seconded by Elizabeth Randolph and carried to approve the November 5, 2018 Minutes with the following correction:

Farm Bureau will be hosting an agricultural information meeting on November 7th at 7 PM”

MOTION WAS CARRIED.

STEAM TEAM/A-1 MULCH – The Township Engineer, Ron Ragan met with Ed Jefferis of Concord Land Planners, engineer for the applicants. They will be submitting revised plans in the future. The Township did however receive a review from the Chester County Planning Commission on November 20, 2018.

Scott Rugen stated that he had a concern about the parking area at the Steam Team/A-I Mulch. The Secretary was instructed to forward a copy of the Zoning Decision regarding Steam Team/A-1 Mulch to the township engineer, Ron Ragan.

ISLAMIC SOCIETY OF DELAWARE – They are still waiting for the permits.

RIPARIAN BUFFER – Revisions from the last Planning Commission meeting were forwarded to John Theilacker of Brandywine Conservancy. The secretary will contact John requesting a draft with the revisions incorporated into it. Supervisor Rugen was present and suggested that the Planning Commission wait until all members are present to review the changes and then pass on to the Board of Supervisors. The draft would also need to go to the Chester County Planning Commission, the Township Solicitor and the Oxford Regional Planning Committee. A hearing would then be scheduled after receiving all the reviews and comments.

Scott Rugen gave the members an update on the Oxford Area Regional Committee’s work. At their last meeting, Brandywine Conservancy along with the Maryland Research Center gave a presentation on working on Storm Water in the area along with Octoraro Water Shed. They also began reaching out to Home Owners Association in the area to education them on Storm Water with outreach programs. Handouts and brochures will be handed out at Oxford’s First Friday events.

ADJOURNMENT – There being no further business, motion was made by Elizabeth Randolph, seconded by Harold Bryson and carried to adjourn at 7:20 PM.

Respectfully submitted,

Jane Daggett, Secretary

Following the meeting being adjourned, Sam Reyburn announced his resignation from the Planning Commission.

