

**UPPER OXFORD TOWNSHIP PLANNING COMMISSION
OCTOBER 4, 2021**

The Upper Oxford Township Planning Commission held their monthly meeting at the township building, 1185 Limestone Road, Oxford, PA at 7:00 P.M. on Monday, October 4, 2021.

Members present: Karl Herr, Colin Krancunas, Elizabeth Randolph, Lynn Robinson, Ron Ragan, township engineer and Jane Daggett, township secretary.

Others present: Suzanne Halladay and Ken Crossan

The meeting was called to order by the Chairman, Karl Herr.

MINUTES – Motion was made by Lynn Robinson, seconded by Colin Kraucunas and carried to approve the September 7, 2021 Minutes. MOTION CARRIED.

JOHN HAYS – 2 Lot Subdivision and Add-on Plan. Comments were received from the Chester County Planning Commission. Chester County Health Department was unable to complete their review and the Planning Modules needed some revisions and were forwarded back to CCHD.

SUZANNE HALLADAY – 3 Lot Subdivision and Add-on Plan on Street Road. Ken Crossan was present along Mrs. Halladay to discuss the engineer's comments with Ron and the Planning Commission members. Discussion resulted in the following: Parcel C would need a certificate of ownership by Mr. Holmes and notarized, new acreage that is combined should be shown on the plan. After the subdivision is recorded, new deeds would be drawn up. The property is in agricultural preservation which would restrict new dwellings. No further subdivision would be allowed. Parcel A is limited to one dwelling. Note should be shown on the plans that no natural resources are in the designated area but are in the conservation easement area. Concrete monument at point of driveway was discussed and placing a separate driveway on the plan. Ken Crossan asked the Planning Commission if they would give conditional approval of this plan.

Motion was made by Karl Herr, seconded by Lynn Robinson to grant conditional approval to the Halladay plan subject to Ron Ragan's approval of the comments made above:

1. Include removal of reference to dwelling on Parcel A showing resulting acreage for UPI 57-2-4 and UPI 57-2-5
2. Removal of Note 7 referring to the driveway
3. Addition of a note referring to Storm Water and driveway E & S requirements
4. Monument will be placed at 18.43 off Street Road
5. Addition of a notarized signature of owner of parcel #57-2-5

The motion did not pass with all members voting Nay.

Motion was made by Karl Herr, seconded by Lynn Robinson to approve the additions.

The motion did not pass with all members voting Nay.

WORK SESSION – The Board of Supervisors held an advertised work session, September 27, 2021 to discuss comments received from the Chester County Planning Commission on the riparian buffer draft and the American Rescue Funds which the township received. Colin and Elizabeth gave an update on the discussions held that night.

ADJOURNMENT – There being no further business, motion was made by Karl Herr, seconded by Elizabeth Randolph and carried unanimously to adjourn at 8:50 PM.

Respectfully submitted,

Jane Daggett, Secretary