

**UPPER OXFORD TOWNSHIP PLANNING COMMISSION
SEPTEMBER 5, 2023**

The Upper Oxford Township Planning Commission held their monthly meeting at the township building, 1185 Limestone Road, Oxford, PA at 7:00 P.M. on Tuesday, September 5, 2023.

Members present: Elizabeth Randolph, Dave Underwood, Lynn Robinson, Karl Herr, Ron Ragan, Township Engineer and Jane Daggett, Secretary

Others: Howard Reyburn and Michelle Cross

The meeting was called to order by the Vice-Chair, Elizabeth Randolph at 7:00 P.M.

MINUTES – Motion was made by Dave Underwood, seconded by Lynn Robinson and carried with the correction listed below.

Correct Zoning Office to Zoning Officer

ROBERT PREWITT – Lot line change. Comments were received from Chester County Planning Commission, DEP and Ragan Engineering. No Planning Module is required. Ken Crossan, applicant’s engineer will need to address a few items as listed in Ragan’s review letter.

OXFORD REGION ACTIVITIES – Oxford Region Planning Committee (ORPC) along with Oxford Region EAC have sponsored a Stormwater Action Initiative among the surrounding municipalities to address MS4 requirements related to Minimum Control Measures, Public Engagement and Outreach and Public Involvement/Participation in a status report. Ron Ragan, township engineer is already working on this report. All municipalities have adopted a new Storm Water Ordinance which was to be filed with the County by June 30, 2023. Upper Oxford adopted their Storm Water Ordinance July 10, 2023. Ron explained some of the ways the public can be involved and participate. Tons of fact sheets and pamphlets are available to the public to make them aware of Storm Water and proper care.

MICHELLE CROSS – presented to the Planning Commission a copy of a deed from her adjoining property which is (Tax Parcel #57-2-2) owned by Stevie King, 5112 Street Road. Michelle expressed concerns regarding building permits that Mr. King has applied for and stated that the deed restrictions prevent Mr. King from having more than one dwelling. The Planning Commission will pass this along to the Board of Supervisors to discuss at their September 11th meeting and request them to contact the township solicitor for an answer to this.

ADJOURNMENT – There being no further business, motion was made by Karl Herr, seconded by Dave Underwood and carried unanimously to adjourn at 8:55 P.M.

Respectfully submitted,

Jane Daggett
Secretary