

**UPPER OXFORD TOWNSHIP PLANNING COMMISSION
AUGUST 7, 2023**

The Upper Oxford Township Planning Commission held their monthly meeting at the township building, 1185 Limestone Road, Oxford, PA at 7:00 P.M. on Monday, August 7, 2023.

Members present: Elizabeth Randolph, Dave Underwood, Colin Kraucunas, Lynn Robinson, Karl Herr, Ron Ragan, Township Engineer and Jane Daggett, Secretary.

Others: Scott Rugen, Howard Reyburn, Dennis O'Neill, Margaret Holloman, Virgil Holloman and his son and Michelle Cross.

The meeting was called to order by the Chair, Colin Kraucunas at 7:00 P.M.

MINUTES – Motion was made by Elizabeth Randolph, seconded by Dave Underwood and carried to approve the July 3, 2023 Minutes.

DE STORAGE – No discussion on this plan.

MARGARET HOLLOWAN – presented a sketch plan to the Planning Commission for a two-lot subdivision and add-on plan. The property is situated along Glenville Road and has been in Mrs. Holloman's family for 62 years. Mrs. Holloman owns 29.6 acres in West Fallowfield and seven (7) acres in Upper Oxford Township. Amos Esh has expressed interested in purchasing the 7 acres and adding it to parcel #57-1-12, approximately 38.5 acres. The top half of the 7-acre parcel is wooded and the bottom half is in field planting. Ron Ragan, township engineer will contact the township solicitor to seek the correct procedure on this.

ROBERT PREWITT – 2 Lot Subdivision and add-on plan situated on Cheek Road. All fees have been paid and the plans were submitted to the township engineer and Chester County Planning Commission for review. Mr. Prewitt owns two building lots and has erected a storage building on the one lot. In the process of this, it was realized that the building was too near the drain field so the building was moved slightly. In doing so, it resulted in the building being over the one property line. Therefore, a property line needs to be changed. Mr. Prewitt did an O & M Operation Stormwater Management Plan and also has received the building permits. He will be seeking waivers from Section 501.K, Section 617.A and Section 617.B.

HISTORIC COMMISSION – Blair Fleischmann revised the last draft which will be discuss at a future date. Supervisors Scott Rugen informed the Planning Commission that the Supervisors will consider adding language regarding a longer review period before demolitions permits can be issued. Presently, the Historic Commission has 15 days to contact the owner of the property and request permission to take pictures to document the property. Frances Reyburn has resigned from the Historic Commission due to health.

ZONING OFFICER – Our Zoning Office will be resigning at the end of August.

ADJOURNMENT – There being no further business, motion was made by Elizabeth Randolph, seconded by Lynn Robinson and carried unanimously to adjourn at 8:01 PM.

Respectfully submitted,

Jane Daggett, Secretary

